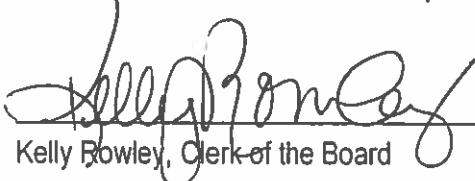


JPA Board of Directors - Agenda
Thursday October 25, 2018 – 9:00 am
2409 Dean Street, Room 100, McClellan, CA 95652

PUBLIC MEETING

- I. Call to Order
- II. Pledge of Allegiance
- III. Public comment on agenda/non-agenda items
 - None scheduled
- IV. Consent Agenda
 - Approve – NCRPSTA Board Meeting Action Summary – September 27, 2018
 - Ratify – CDCR Contract C5608059, in the amount of \$29,180.00 for the presentation of the POST OIS Course.
- V. Presentations
 1. NCRPSTA – Financials for the period ending 09/30/18
NCRPSTA – Aging Report for the period ending 09/30/18
NCRPSTA – Statement of Cash Flows for the period ending 09/30/18
 - Receive Presentation – Ms. Kelly Rowley
 2. NCRPSTA Facilities Report
 - Receive Presentation – Mr. Jack Stehno
- VI. Action Items
 1. Approve – CDCR Contract C5608316 for the period 1/1/2019 through 6/30/2021, in the amount of \$450,450.00, for the presentation of POST ICI Courses.
 - Ms. Kelly Rowley & Mr. Stephen Quinn
 2. Approve – Revised FY 18-19 Budget
 - Ms. Kelly Rowley & Mr. Stephen Quinn
- VII. Executive Directors Report
- VIII. Board Member Questions and Comments
- IX. Future Agenda Items
 - Solar Project – Postponed indefinitely
 - IT – VOIP
- X. Meeting Schedule (*color copies will be available at the meeting and in the JPA Business Office*)
 - NCRPSTA Inter-Agency Planning Team – November 5th & 19th
 - NCRPSTA Board of Directors – November 15th
- XI. Adjournment

Posted October 21, 2018 – 05:00 pm


Kelly Rowley, Clerk of the Board

NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Action Summary - JPA Board of Directors
Thursday September 27, 2018 – 9:00 am
 2409 Dean Street, Room 100, McClellan, CA 95652

Call to Order: 09:00 am

Roll Call: Mr. Steven Segura (LRCCD/ARC), Deputy Chief Ken Bernard (SPD), Deputy Chief Chad Augustin (SFD), Mr. Stephen Quinn, Executive Director

Pledge of Allegiance:

Public Comment: None received

Consent Agenda

- Approve – NCRPSTA Board Meeting Action Summary – July 26, 2018
- Receive – Correspondence from SPD, appointing Deputy Chief Ken Bernard as the primary Board Representative, and Capt. David Risley as the alternate.

A motion to approve the consent agenda was made by Asst. Chief Richard Payan, seconded by Mr. Steven Segura, all in favor motion passes.

Presentations/Discussion:

NCRPSTA Financial Report

- Board Members were provided the financial reports for the period ending 08/31/18

NCRPSTA Facilities Report

- Range – Range 1 shade sails have been installed on Range 1, in addition the roll-up door on range 1 has been replaced.
- Campus – We are looking at installing ceiling fans in Room 149, the weight room and the large mat room.
- Tactical Village – the wall between the fire side and the tactical village has been completed.
- Lock/Shower Facilities – we have replaced the access controllers on both the ladies and the men's side of the recruit locker shower facilities.
- Campus – the pedestrian door on the north east side of the back parking lot has been replaced.
- Tactical Village – We are in the process of getting estimates on the roof of the Tactical Village, just the portion over the classroom and offices.
- Range – Building 712, we are in the process of determining how best to rehab the siding on building 712, which is need of replacement.
- Range – the bridge at the range had previously been determined structurally safe, however the wood base of the bridge needs to be replaced due to dry rot. We expect to start this in the next several weeks.

Action Items:

1. Receive NCRPSTA – Unaudited financials for FY 2017-2018.

NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Action Summary - JPA Board of Directors
Thursday September 27, 2018 – 9:00 am
 2409 Dean Street, Room 100, McClellan, CA 95652

A motion to receive the unaudited financials for FY 2017-2018 was made by Assistant Chief Payan, seconded by Deputy Chief Bernard, all in favor motion passes.

Executive Director's Report/Training Report:

- Academies – SPD – 56, Los Rios – 30, SFD - 25.
- OIS for CDCR was completed last month.
- Environmental Crimes course was also completed last month, this is an ICI course that will be presented once a year.
- SWAT Team Leader was completed last week here on campus.
- We have an ICI Core going on right now for CHP.
- CHP Contract for their ICI courses is in place.
- CDCR contract is going through their channels for approval.
- We received an addendum for the POST ICI Contract for FY 2018-2019, a revised budget will be presented next month.
- Auditor to start shortly, attempted to cancel us at the last minute, however I reminded them of the history and relationship, and the agreed to do one more year. Next year we will have to find another auditor.
- POST has requested one Core course to go to Redding in January, however we are too busy.
- Lt. Oliveira has requested the possibility of having "gas" training at the range. Currently SPD goes to Auburn and Los Rios goes to Galt. We are still in the exploration phase. Containers (used) run about \$2500-\$2700 for a 40' container. They would be located by the Shoothouse.
 - Chief Bernard – Will there be any containment issues? What about cleaning and the Haz Mat issues?
 - All of these this are something that we will have to research.
 - Mr. Segura – Can you use less gas? (Most gas training is outside)
 - Oliveira – Yes
 - Mr. Segura – Will there be rules?
 - Quinn – Yes, again we are in the initial phase of this project. There will have to be a list of operating procedures.
 - Chief Payan – Would the smell waif?
 - Quinn – That is definitely a possibility, however it will be something we will watch carefully.
- As Jack mentioned, the bridge at the range is structurally sound, and the replacement of the wood should be completed by this winter.
- The roof at the Tactical Village is in desperate need of repair, we have been chasing leaks for a few years now.
- Range classroom building siding is in need of refurbishment, we have not yet decided on what to have installed, siding or stucco. It has been 10 years since it was previously repaired.

Board Member Questions and Comments:


NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Action Summary - JPA Board of Directors
Thursday September 27, 2018 – 9:00 am
2409 Dean Street, Room 100, McClellan, CA 95652

- Chief Bernard – Any word on the lease of this property?
 - Quinn – Nothing yet.
- Mr. Segura – Has the Los Rios fiber been installed?
 - Quinn – No not yet, I will research it for you.

Meeting Adjourned: 10:00 am

Attested to:



Kelly Rowley, Clerk of the Board

FY 18-19 REVENUE DETAIL

Contributions - Member Agencies	173,045.04	173,045.04
Interest on Investments	1,084.97	1,084.97
Classrooms, Mat Rooms, Obstacle Course, Modulators	6,250.00	
Tactical Village	10,912.50	
Range 1	6,437.50	
Range 2	-	
Range 3	5,087.62	
Shoothouse	4,568.75	33,256.37
Member Agency - Reimbursements	2,500.00	
Deferred revenue	-	
Basic SWAT Course	25,475.00	
SWAT Team Leader Course	9,375.00	
SWAT INSTRUCTOR	400.00	
Simunitions Course	2,480.00	
Tactical Village - TSO - ShootHouse RSO	4,025.00	44,255.00
State ICI Presentations	-	
ICI NON-POST Reimbursable	7,810.00	
ICI/LEOKA/RICP POST Reimbursable	-	
ICI CHP Reimbursable	-	
ICI - Indirect Fees	-	7,810.00
Canteen, CC Processing Fee	182.54	
Liberty/Miwall - Brass Recycling	6,250.50	6,433.04
	\$ 265,884.42	\$ 265,884.42

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	MEMBER AGENCY CONTRIBUTIONS	FACILITY USE FEES	MISC - NON GOV'T REVENUE	ICI - INDIRECT FEES	Total
Revenues					
CONTRIBUTIONS, GIFTS, GRANTS	\$73,746.09				\$73,746.09
RENTS, LEASES		\$33,256.37			33,256.37
INTEREST, INVESTMENTS			\$1,084.97		1,084.97
OTHER GOV'T REVENUE		2,500.00	4,025.00		6,525.00
OTHER LOCAL REVENUE			6,433.04		6,433.04
Total Revenues	\$73,746.09	\$35,756.37	\$11,543.01	\$0.00	\$121,045.47
Expenses					
REGULAR SALARIES	\$57,116.53				\$57,116.53
WORKER'S COMPENSATION	8,430.57				8,430.57
ALLOCATED BENEFITS	5,421.92				5,421.92
NON-INSTRUCTIONAL SUPPLIES	8,036.79				8,036.79
NON-INSTRUCTIONAL PRINTING	215.12				215.12
TOOLS	283.66				283.66
CONTRACTS - PERSONAL SERVICES	2,000.00				2,000.00
INSURANCE	39,813.40				39,813.40
UTILITIES AND HOUSKEEPING SVCS	254.63				254.63
ELECTRIC	25,089.18				25,089.18
GAS	1,993.32				1,993.32
SEWER	2,024.67				2,024.67
TRASH	863.27				863.27
PEST CONTROL	450.00				450.00
JANITORIAL SERVICES	10,491.00				10,491.00
ALARM MONITORING	510.00				510.00
WATER	7,447.30				7,447.30
LANDSCAPING SVCS	6,149.61				6,149.61
REPAIRS	20,642.64				20,642.64
RENTS AND LEASES	313.00				313.00
POSTAGE	203.60				203.60
OTHER OPERATIONAL EXPENSES	3,090.45				3,090.45
BLDG LEASEHOLD IMPROVEMENTS	15,180.00				15,180.00
Total Expenses	\$216,020.66	\$0.00	\$0.00	\$0.00	\$216,020.66
Change In Net Assets	(\$142,274.57)	\$35,756.37	\$11,543.01	\$0.00	(\$94,975.19)
Net Assets At Beginning Of Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net Assets At End Of Year	(\$142,274.57)	\$35,756.37	\$11,543.01	\$0.00	(\$94,975.19)

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)
CAPITAL IMPROVEMENT BUDGET

As of 9/30/2018

	MEMBER AGENCY CONTRIBUTIONS	Total
<u>Revenues</u>		
CONTRIBUTIONS, GIFTS, GRANTS	\$99,298.95	\$99,298.95
RENTS, LEASES		
INTEREST, INVESTMENTS		
OTHER GOV'T REVENUE		
OTHER LOCAL REVENUE		
Total Revenues	\$99,298.95	\$99,298.95
FROM RESERVES	\$145,701.05	\$145,701.05
TOTAL CAPITAL IMPROVEMENT BUDGET		\$245,000.00
<u>Expenses</u>		
BLDG LEASEHOLD IMPROVEMENTS	15,180.00	15,180.00
Total Expenses	\$15,180.00	\$15,180.00
REMAINING CI BUDGET		\$229,820.00

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	BASIC SWAT 7/9-20/2018	SWAT TEAM LEADER 9/17- 21/2018	BASIC SWAT 10/22-11/2/2018	SWAT INSTRUCTOR 1/14-18/2019	BASIC SWAT 5/6- 17/2019	Total
<u>Revenues</u>						
OTHER GOVT REVENUE	\$20,750.00	\$9,000.00	\$4,050.00	\$400.00		\$34,200.00
OTHER LOCAL REVENUE		375.00				375.00
Total Revenues	<u>\$20,750.00</u>	<u>\$9,375.00</u>	<u>\$4,050.00</u>	<u>\$400.00</u>	<u>\$0.00</u>	<u>\$34,575.00</u>
<u>Expenses</u>						
INSTRUCTIONAL - PRINTING	\$1,475.87					\$1,475.87
NON-INSTRUCTIONAL SUPPLIES	43.82					43.82
CONTRACTS - PERSONAL SERVICES	12,384.00	\$4,560.00				16,944.00
Total Expenses	<u>\$13,903.69</u>	<u>\$4,560.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$18,463.69</u>
 Change In Net Assets	 \$6,846.31	 \$4,815.00	 \$4,050.00	 \$400.00	 \$0.00	 \$16,111.31
 Net Assets At Beginning Of Year	 <u>\$0.00</u>	 <u>\$0.00</u>	 <u>\$0.00</u>	 <u>\$0.00</u>	 <u>\$0.00</u>	 <u>\$0.00</u>
 Net Assets At End Of Year	 <u><u>\$6,846.31</u></u>	 <u><u>\$4,815.00</u></u>	 <u><u>\$4,050.00</u></u>	 <u><u>\$400.00</u></u>	 <u><u>\$0.00</u></u>	 <u><u>\$16,111.31</u></u>
 % OF REVENUE	 33%	 52%				 47%

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	ICI - TO BE ALLOCATED	ICI CORE 10/22-11/2/18	ICI SA 10/29- 11/2/18	ICI CA 11/26- 30/18	ICI SA 12/3- 7/18	ICI OIS 12/10- 14/18
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Revenues

Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Expenses

INSTRUCTIONAL - MEDIA/MATERIAL	\$2,554.20					
INSTRUCTIONAL - PRINTING				\$171.50		
INSTRUCTIONAL - BOOKS		\$2,744.48		302.24		\$668.75
NON-INSTRUCTIONAL SUPPLIES	236.59	9.54	\$9.54	9.54	\$9.54	9.54
POSTAGE	203.90					
Total Expenses	\$2,994.69	\$2,754.02	\$9.54	\$483.28	\$9.54	\$678.29

Change in Net Assets	(\$2,994.69)	(\$2,754.02)	(\$9.54)	(\$483.28)	(\$9.54)	(\$678.29)
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Net Assets At Beginning Of Year	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
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Net Assets At End Of Year	(\$2,994.69)	(\$2,754.02)	(\$9.54)	(\$483.28)	(\$9.54)	(\$678.29)
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No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	ICI CORE 1/7- 18/19	ICI CA 1/14- 18/19	ICI HOM 1/21- 2/1/19	ICI OIS 1/28- 2/1/19	ICI SA 2/25-3/1/19	ICI CORE 3/4-15/19
<u>Revenues</u>						
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>						
INSTRUCTIONAL - BOOKS	\$2,744.47	\$235.25	\$1,436.33	\$735.73		\$2,744.47
NON-INSTRUCTIONAL SUPPLIES	9.54	9.53	9.53	9.53		
Total Expenses	<u>\$2,754.01</u>	<u>\$244.78</u>	<u>\$1,445.86</u>	<u>\$745.26</u>	<u>\$0.00</u>	<u>\$2,744.47</u>
Change In Net Assets	(\$2,754.01)	(\$244.78)	(\$1,445.86)	(\$745.26)	\$0.00	(\$2,744.47)
Net Assets At Beginning Of Year	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Assets At End Of Year	<u><u>(\$2,754.01)</u></u>	<u><u>(\$244.78)</u></u>	<u><u>(\$1,445.86)</u></u>	<u><u>(\$745.26)</u></u>	<u><u>\$0.00</u></u>	<u><u>(\$2,744.47)</u></u>

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	ICI OIS 3/11-15/19	ICI CORE 3/18-29/19	ICI SA 4/1- 5/18	ICI HOMICIDE 4/22-5/3/19	ICI SA 5/20- 24/19	ICI CORE 5/20-31/19
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Revenues

OTHER GOV'T REVENUE				\$1,750.00		
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$1,750.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

Expenses

INSTRUCTIONAL - BOOKS	\$668.75	\$2,744.47		\$1,436.33		\$2,744.46
Total Expenses	<u>\$668.75</u>	<u>\$2,744.47</u>	<u>\$0.00</u>	<u>\$1,436.33</u>	<u>\$0.00</u>	<u>\$2,744.46</u>

Change In Net Assets	(\$668.75)	(\$2,744.47)	\$0.00	\$313.67	\$0.00	(\$2,744.46)
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Net Assets At Beginning Of Year	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
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Net Assets At End Of Year	<u><u>(\$668.75)</u></u>	<u><u>(\$2,744.47)</u></u>	<u><u>\$0.00</u></u>	<u><u>\$313.67</u></u>	<u><u>\$0.00</u></u>	<u><u>(\$2,744.46)</u></u>
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No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	ICI HOMICIDE 7/8-19/19	ICI CORE 7/22- 8/2/19	ICI HOM 8/5- 16/19	ICI CORE 8/19- 30/19
<u>Revenues</u>				
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>				
INSTRUCTIONAL - BOOKS	\$1,436.33		\$1,436.33	
Total Expenses	<u>\$1,436.33</u>	<u>\$0.00</u>	<u>\$1,436.33</u>	<u>\$0.00</u>
Change In Net Assets	(\$1,436.33)	\$0.00	(\$1,436.33)	\$0.00
Net Assets At Beginning Of Year	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Assets At End Of Year	<u><u>(\$1,436.33)</u></u>	<u><u>\$0.00</u></u>	<u><u>(\$1,436.33)</u></u>	<u><u>\$0.00</u></u>

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

ICI ECI 8/6-10/18

Revenues

OTHER GOV'T REVENUE	\$6,060.00
Total Revenues	<u>\$6,060.00</u>

Expenses

REGULAR SALARIES	\$1,025.00
INSTRUCTIONAL - BOOKS	408.14
NON-INSTRUCTIONAL SUPPLIES	9.55
CONTRACTS - PERSONAL SERVICES	4,992.50
TRAVEL AND CONFERENCE	1,157.01
POSTAGE	3.92
Total Expenses	<u>\$7,596.12</u>

Change In Net Assets (\$1,536.12)

Net Assets At Beginning Of Year \$0.00

Net Assets At End Of Year (\$1,536.12)

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 9/30/2018

	CHP ICI CORE 9/17-28/18	CHP ICI HOM 10/1- 12/18	CHP ICI CORE 11/5-16/18	CHP ICI HOM 12/3-14/18
Revenues				
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00
Expenses				
REGULAR SALARIES	\$2,665.00			
INSTRUCTIONAL - MEDIA/MATERIAL		\$393.33		\$393.33
INSTRUCTIONAL - PRINTING	532.57			
INSTRUCTIONAL - BOOKS	2,744.48	1,330.83	\$221.03	1,330.84
NON-INSTRUCTIONAL SUPPLIES	9.54	9.54	9.54	9.54
CONTRACTS - PERSONAL SERVICES	22,915.00			
TRAVEL AND CONFERENCE	1,209.56			
POSTAGE	15.19			
Total Expenses	\$30,091.34	\$1,733.70	\$230.57	\$1,733.71
Change In Net Assets	(\$30,091.34)	(\$1,733.70)	(\$230.57)	(\$1,733.71)
Net Assets At Beginning Of Year	\$0.00	\$0.00	\$0.00	\$0.00
Net Assets At End Of Year	(\$30,091.34)	(\$1,733.70)	(\$230.57)	(\$1,733.71)

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 9/30/2018

	CHP ICI SA 2/4- 8/19	CHP ICI OIS 4/29- 5/3/19	CHP ICI SA 5/6- 10/19
<u>Revenues</u>			
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>			
INSTRUCTIONAL - BOOKS		\$668.75	
NON-INSTRUCTIONAL SUPPLIES	\$9.53		
Total Expenses	<u>\$9.53</u>	<u>\$668.75</u>	<u>\$0.00</u>
Change In Net Assets	(\$9.53)	(\$668.75)	\$0.00
Net Assets At Beginning Of Year	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Assets At End Of Year	<u><u>(\$9.53)</u></u>	<u><u>(\$668.75)</u></u>	<u><u>\$0.00</u></u>

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 9/30/2018

	CDCR ICI OIS 8/27-31/18	CDCR ICI SA 1/7- 11/19	CDCR ICI CORE 2/4-15/19	CDCR ICI CORE 4/8-19/19
<u>Revenues</u>				
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>				
REGULAR SALARIES	\$2,145.00			
INSTRUCTIONAL - MEDIA/MATERIAL	129.14			
INSTRUCTIONAL - BOOKS	633.49		\$2,744.47	\$2,744.47
NON-INSTRUCTIONAL SUPPLIES	22.44	\$22.41	22.41	12.88
CONTRACTS - PERSONAL SERVICES	13,165.00			
TRAVEL AND CONFERENCE	1,493.53			
POSTAGE	3.43			
Total Expenses	<u>\$17,592.03</u>	<u>\$22.41</u>	<u>\$2,766.88</u>	<u>\$2,757.35</u>
Change In Net Assets	(\$17,592.03)	(\$22.41)	(\$2,766.88)	(\$2,757.35)
Net Assets At Beginning Of Year	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
Net Assets At End Of Year	<u><u>(\$17,592.03)</u></u>	<u><u>(\$22.41)</u></u>	<u><u>(\$2,766.88)</u></u>	<u><u>(\$2,757.35)</u></u>

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 9/30/2018

	CDCR ICI CORE 5/6-17/19	CDCR ICI CORE 6/3-14/19	CDCR ICI CORE 6/17-28/19
<u>Revenues</u>			
Total Revenues	\$0.00	\$0.00	\$0.00
<u>Expenses</u>			
INSTRUCTIONAL - BOOKS	\$2,744.47		
NON-INSTRUCTIONAL SUPPLIES	12.88	\$12.88	\$12.88
Total Expenses	\$2,757.35	\$12.88	\$12.88
Change in Net Assets	(\$2,757.35)	(\$12.88)	(\$12.88)
Net Assets At Beginning Of Year	\$0.00	\$0.00	\$0.00
Net Assets At End Of Year	(\$2,757.35)	(\$12.88)	(\$12.88)

No Calif Regional Public Safety Training
Customer Ledger Aging By Due Date (Summary)

Report Date: 09/30/2018

Days Past Due

Cust ID	Name	Current 09/30 - After	Days Past Due					121 + Prior - 06/01	Balance
			1 - 30 08/31 - 09/29	31 - 60 08/01 - 08/30	61 - 90 07/02 - 07/31	91 - 120 06/02 - 07/01			
ABC001	Dept. of Alcohol	\$543.76	\$0.00	\$718.76	\$0.00	\$0.00	\$0.00	\$1,262.52	
BPD001	Berkeley Police Department	\$600.00	\$0.00	\$700.00	\$0.00	\$0.00	\$0.00	\$1,300.00	
CDCR04	CDCR - DAPO - CPAT	\$1,400.00	\$0.00	\$0.00	\$1,400.00	\$0.00	\$0.00	\$2,800.00	
CDHCS1	DEPT OF HEALTH CARE SVCS	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,750.00	
CHPD01	Citrus Heights Police Dept.	\$156.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$156.25	
CHPICI	California Highway Patrol	\$0.00	\$0.00	\$0.00	\$0.00	\$37,483.42	\$0.00	\$37,483.42	
DCA001	DEPARTMENT OF CONSUMER AFFAIRS	\$500.00	\$700.00	\$1,637.50	\$200.00	\$0.00	\$0.00	\$3,037.50	
DDS001	DEPT OF DEVELOPMENTAL SVS	\$0.00	\$0.00	\$1,750.00	\$0.00	\$950.00	\$0.00	\$2,700.00	
DFG001	CA Dept Fish & Wildlife	\$0.00	\$612.50	\$0.00	\$525.00	\$1,750.00	\$462.50	\$3,350.00	
DMC001	DEPARTMENT OF MOTOR VEHICLES	\$875.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,775.00	
DOI001	DEPARTMENT OF INSURANCE	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	
DOJ001	Department of Justice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	
DOJ005	Department of Justice	\$450.00	\$0.00	\$0.00	\$800.00	\$0.00	\$0.00	\$1,250.00	
DOJ006	DEPARTMENT OF JUSTICE	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	
DSS001	DEPT. OF SOCIAL SERVICES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$950.00	\$950.00	
DTSC01	DEPT OF TOXIC SUB. CONTROL	\$0.00	\$437.50	\$0.00	\$0.00	\$500.00	\$0.00	\$937.50	
DVA001	Department of Veterans Affairs	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	
DVA003	Dept of Veterans Affairs OIG	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	
EGPD001	Elk Grove Police Department	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	
HSI001	Homeland Security Invest.	\$0.00	\$481.25	\$500.00	\$0.00	\$0.00	\$0.00	\$981.25	
LRC001	LRCDD	\$0.00	\$0.00	\$56,431.68	\$0.00	\$0.00	\$0.00	\$56,431.68	
MCS001	Mendocino County Sheriff	\$3,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,800.00	
OHA001	Oakland Housing Authority PD	\$1,700.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,700.00	
POST01	COMMISSION ON P.O.S.T.	\$0.00	\$0.00	\$0.00	\$2,250.00	\$0.00	\$0.00	\$2,250.00	
SAC001	CITY OF SACRAMENTO	\$0.00	\$2,500.00	\$0.00	\$0.00	\$200.00	\$0.00	\$2,700.00	
SAC003	City of Sacramento-UASI	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	
SCS001	Solano County Sheriff Office	\$437.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$437.50	
TRPD01	TWIN RIVERS USD	\$0.00	\$787.50	\$0.00	\$0.00	\$0.00	\$0.00	\$787.50	
USP001	U.S Probation Parole	\$0.00	\$0.00	\$750.00	\$0.00	\$0.00	\$0.00	\$750.00	
VPD001	Vacaville Police Department	\$1,400.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,400.00	

TOTALS:	\$18,262.51	\$8,168.75	\$62,487.94	\$5,425.00	\$3,400.00	\$38,895.92	\$136,640.12
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PERCENTAGES:	13.37%	5.98%	45.73%	3.97%	2.49%	28.47%	100.00%
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Statement of Cash Flows Worksheet

For the period ended 9/30/2018

	<u>Year to Date</u>
<u>Cash Flows from Operating Activities</u>	
Change in net assets	(\$64,610.78)
<u>Adjustments</u>	
<u>(To convert net assets to cash basis)</u>	
Decrease in Current Year Receivables	\$64,361.87
Decrease in Accounts Receivable-Prior Year	\$606.40
Decrease in Prepaid Expenses	\$53,029.41
Decrease in Accounts Payable Module-Vendor	(\$21,542.82)
Decrease in Accounts Payable-Prior Year	(\$37,344.29)
Decrease in DEFERRED REVENUE	(\$24,380.00)
Total Adjustments	\$34,730.57
Net Cash used by Operating activities	(\$29,880.21)
<u>Cash Flows from Investing Activities</u>	
Net Cash Used by Investing Activities	\$0.00
<u>Net Increase (Decrease) in Cash</u>	(\$29,880.21)
<u>Cash and Cash Equivalents at Beginning of Period</u>	\$1,691,971.55
<u>Cash and Cash Equivalents at End of Period</u>	\$1,662,091.34

CASH IN BANK	\$ 1,138,037.98
CASH IN UBS INVESTMENT ACCT	\$ 11,053.36
UBS INVESTMENTS	<u>\$ 513,000.00</u>
	\$ 1,662,091.34

AGREEMENT NUMBER

C5608316

REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME

CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION

CONTRACTOR'S NAME

NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

2. The term of this

Agreement is: **January 1, 2019** through **June 30, 2021**

3. The maximum amount
of this Agreement is:

\$ 450,450.00
Four Hundred Fifty Thousand, Four Hundred Fifty Dollars and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	3 pages
Exhibit B – Budget Details and Payment Provisions	2 pages
Exhibit B-1.1 through B-1.3 – Budget Proposal	3 pages
Exhibit B-2- Budget Proposal Summary	1 page
Exhibit C* – General Terms and Conditions	GTC 04/2017
Exhibit D – Special Terms and Conditions for Public Entity Agreements	14 pages
Exhibit E –Prison Rape Elimination Policy – Volunteer/Contractor Information Sheet	2 pages
Attachment 1 – CORE Course Schedule	2 pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only
CONTRACTOR'S NAME (if other than an individual, state whether a corporation, partnership, etc.)		
NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
STEVE QUINN, Executive Director		
ADDRESS		
2409 Dean Street, Suite 118-119, McClellan, CA 95652		
STATE OF CALIFORNIA		
AGENCY NAME		
CALIFORNIA DEPARTMENT OF CORRECTIONS AND REHABILITATION		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
PRINTED NAME AND TITLE OF PERSON SIGNING		
SEMYRRA HINES, Manager, Headquarters Service Contracts Unit 2		
ADDRESS		
9838 Old Placerville Road, Suite B-2, Sacramento, CA 95827		

CORE COURSE TRAINING

FISCAL YEAR 2018/2019

(January 1, 2019 through June 30, 2019)

I. **Narrative:** The following items have been taken into consideration in determining the sum total of this Agreement. Only actual expenditures will be charged and billed to CDCR for the presentation of the POST ICI CORE Course Training.

II. **Rates:**

	DESCRIPTION OF COSTS	COSTS	x	NUMBER OF COURSES	=	TOTALS
A	COURSE COORDINATION	\$7,000.00	X	5	=	\$35,000.00
B	PROGRAM MANAGEMENT	\$1,000.00	X	5	=	\$5,000.00
C	PROGRAM INSTRUCTION	\$18,000.00	X	5	=	\$90,000.00
D	LOGISTICAL SUPPORT	\$1,200.00	X	5	=	\$6,000.00
E	INSTRUCTOR TRAVEL	\$2,800.00	X	5	=	\$14,000.00
F	SUPPLIES AND MATERIALS	\$4,350.00	X	5	=	\$21,750.00
G	FACILITIES	\$2,100.00	X	5	=	\$10,500.00
H	SUBTOTAL FOR ONE COURSE:	\$36,450.00	SUBTOTAL FOR ALL COURSES:			\$182,250.00
INDIRECT COST FOR ONE COURSE 15%		\$4,500.00	INDIRECT COST FOR ALL COURSES 15%			\$22,500.00
TOTAL COST FOR ONE COURSE:		\$40,950.00	TOTAL COST FOR FY 2018/2019 (NOT TO EXCEED)			\$204,750.00

III. **Notes:**

- Quote is based on use of State facilities (CDCR); additional Facilities costs are included in the event that breakout rooms are required off site (i.e.: hotel).

CORE COURSE TRAINING

FISCAL YEAR 2019/2020

(July 1, 2019 through June 30, 2020)

I. **Narrative:** The following items have been taken into consideration in determining the sum total of this Agreement. Only actual expenditures will be charged and billed to CDCR for the presentation of the POST ICI CORE Course Training.

II. **Rates:**

	DESCRIPTION OF COSTS	COSTS	x	NUMBER OF COURSES	=	TOTALS
A	COURSE COORDINATION	\$7,000.00	X	3	=	\$21,000.00
B	PROGRAM MANAGEMENT	\$1,000.00	X	3	=	\$3,000.00
C	PROGRAM INSTRUCTION	\$18,000.00	X	3	=	\$54,000.00
D	LOGISTICAL SUPPORT	\$1,200.00	X	3	=	\$3,600.00
E	INSTRUCTOR TRAVEL	\$2,800.00	X	3	=	\$8,400.00
F	SUPPLIES AND MATERIALS	\$4,350.00	X	3	=	\$13,050.00
G	FACILITIES	\$2,100.00	X	3	=	\$6,300.00
H	SUBTOTAL FOR ONE COURSE:	\$36,450.00	SUBTOTAL FOR ALL COURSES:			\$109,350.00
INDIRECT COST FOR ONE COURSE 15%		\$4,500.00	INDIRECT COST FOR ALL COURSES 15%			\$13,500.00
TOTAL COST FOR ONE COURSE:		\$40,950.00	TOTAL COST FOR FY 2019/2020 (NOT TO EXCEED)			\$122,850.00

III. **Notes:**

- Quote is based on use of State facilities (CDCR); additional Facilities costs are included in the event that breakout rooms are required off site (i.e.: hotel).

CORE COURSE TRAINING

FISCAL YEAR 2020/2021

(July 1, 2020 through June 30, 2021)

I. **Narrative:** The following items have been taken into consideration in determining the sum total of this Agreement. Only actual expenditures will be charged and billed to CDCR for the presentation of the POST ICI CORE Course Training.

II. **Rates:**

	DESCRIPTION OF COSTS	COSTS	x	NUMBER OF COURSES	=	TOTALS
A	COURSE COORDINATION	\$7,000.00	X	3	=	\$21,000.00
B	PROGRAM MANAGEMENT	\$1,000.00	X	3	=	\$3,000.00
C	PROGRAM INSTRUCTION	\$18,000.00	X	3	=	\$54,000.00
D	LOGISTICAL SUPPORT	\$1,200.00	X	3	=	\$3,600.00
E	INSTRUCTOR TRAVEL	\$2,800.00	X	3	=	\$8,400.00
F	SUPPLIES AND MATERIALS	\$4,350.00	X	3	=	\$13,050.00
G	FACILITIES	\$2,100.00	X	3	=	\$6,300.00
H	SUBTOTAL FOR ONE COURSE:	\$36,450.00	SUBTOTAL FOR ALL COURSES:			\$109,350.00
INDIRECT COST FOR ONE COURSE 15%		\$4,500.00	INDIRECT COST FOR ALL COURSES 15%			\$13,500.00
TOTAL COST FOR ONE COURSE:		\$40,950.00	TOTAL COST FOR FY 2020/2021 (NOT TO EXCEED)			\$122,850.00

III. **Notes:**

- Quote is based on use of State facilities (CDCR); additional Facilities costs are included in the event that breakout rooms are required off site (i.e.: hotel).

AGREEMENT NUMBER C5608059
REGISTRATION NUMBER

1. This Agreement is entered into between the State Agency and the Contractor named below:

STATE AGENCY'S NAME
 California Department of Corrections and Rehabilitation

CONTRACTOR'S NAME
 Northern California Regional Public Safety Training Authority

2. The term of this Agreement is: July 1, 2018 Through December 31, 2018

3. The maximum amount of this Agreement is: \$ 29,180.00
 Twenty-Eight Thousand One Hundred Eighty Dollars and Zero Cents

4. The parties agree to comply with the terms and conditions of the following exhibits which are by this reference made a part of the Agreement.

Exhibit A – Scope of Work	2 pages
Exhibit B – Budget Details and Payment Provisions	2 pages
Exhibit B-1 – Rate Sheet	1 pages
Exhibit C* – General Terms and Conditions	GTC 04/2017
Exhibit D – Special Terms and Conditions	19 pages
Exhibit E – Prison Rape Elimination Policy – Volunteer/Contractor Information Sheet	2 pages

Items shown with an Asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto. These documents can be viewed at www.dgs.ca.gov/ols/Resources/StandardContractLanguage.aspx

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CONTRACTOR		California Department of General Services Use Only I hereby certify that all conditions for exemption have been complied with and this contract is exempt from the Department of General Services Approval. Exempt from: DGS approval per DGS Exemption Letter # <u>04/17</u> By: <u>[Signature]</u> Date: <u>6/6/18</u>
CONTRACTOR'S NAME (if other than an individual, state whether a corporation partnership, etc.) Northern California Regional Public Safety Training Authority		
BY (Authorized Signature) <u>[Signature]</u>	Date <u>5/29/18</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING STEVE QUINN, Director		
ADDRESS 2409 Dean Street, Ste. 118-119 McClellan, CA 95652		
STATE OF CALIFORNIA		
AGENCY NAME California Department of Corrections and Rehabilitation		
BY (Authorized Signature) <u>[Signature]</u>	Date <u>6/6/18</u>	
PRINTED NAME AND TITLE OF PERSON SIGNING BEDETH VICTORIOSO, Chief, Service Contracts Section		
ADDRESS 9838 Old Placerville Road, Suite B-2 Sacramento, CA 95827		

Exempt per:

FY 2018-2019 BUDGET

FY 2018-2019 Revenue & Expenditures

Funding:	AMOUNT
MEMBER AGENCY CONTRIBUTIONS	
LRCCD	\$ 225,726.70
SFD	225,726.70
SPD	225,726.70
LRCCD in-kind salary	67,100.00
FACILITY RENTALS	130,000.00
POST/CHP CONTRACT COURSES	1,234,066.00
OTHER GOVERNMENTAL REVENUE	60,000.00
OTHER NON-GOV'T REVENUE (FROM RESERVES)	20,100.00 145,701.05
 <i>Total Anticipated Funding</i>	 <u><u>\$ 2,334,147.15</u></u>
 Expenditures:	
Salaries and Employee Benefits	\$ 433,198.00
Service and Supplies	1,655,949.15
Fixed Assets	245,000.00
 <i>Total Anticipated Expenditures</i>	 <u><u>\$ 2,334,147.15</u></u>

	POST ICI Contract	CDCR Contract - NEW	CHP ICI Courses	SWAT Courses	LRCCD ICI	TSO/RSO	CAPITAL IMPROVEMENTS	CAMPUS - OPERATIONAL	TOTAL BL FY 2018-2019	
	A	B	C	D	E	F	G	H	I	J
REVENUES										
LRCCD	-	-	-	-	-	-	-	225,726.70	\$ 225,726.70	1
SPD	-	-	-	-	-	-	-	225,726.70	\$ 225,726.70	2
SFD	-	-	-	-	-	-	-	225,726.70	\$ 225,726.70	3
LRCCD - IKI	-	-	-	-	67,100.00	-	-	-	\$ 67,100.00	4
CONTRACTS (POST, CDCR, CHP)	771,006.00	253,612.50	209,447.50	-	-	-	-	-	\$ 1,234,066.00	5
CLASSROOMS	-	-	-	-	-	-	-	35,000.00	\$ 35,000.00	6
TAC VILLAGE	-	-	-	-	-	-	-	35,000.00	\$ 35,000.00	7
RANGE 1, 2, 3	-	-	-	-	-	-	-	40,000.00	\$ 40,000.00	8
RSO/TSO	-	-	-	-	-	20,000.00	-	-	\$ 20,000.00	9
VENDING	-	-	-	-	-	-	-	600.00	\$ 600.00	10
RECYCLING	-	-	-	-	-	-	-	17,500.00	\$ 17,500.00	11
COURSES	-	-	-	60,000.00	-	-	-	-	\$ 60,000.00	12
SWAT DAY	-	-	-	-	-	-	-	2,000.00	\$ 2,000.00	13
	<u>\$ 771,006.00</u>	<u>\$ 253,612.50</u>	<u>\$ 209,447.50</u>	<u>\$ 60,000.00</u>	<u>\$ 67,100.00</u>	<u>\$ 20,000.00</u>	<u>\$ -</u>	<u>\$ 807,280.10</u>	<u>\$ 2,188,446.10</u>	14
	<i>(*inc from 373,886)</i>									
FROM RESERVES							\$ 145,701.05	\$ -	\$ 145,701.05	15
							<u>\$ 145,701.05</u>	<u>\$ 807,280.10</u>	<u>\$ 2,334,147.15</u>	16
EXPENDITURES										
REGULAR SALARIES										
Executive Director	22,560.00	7,000.00	5,338.00					65,367.35	100,265.35	17
Business Services Manager					45,100.00			41,000.00	86,100.00	18
Facilities Manager								69,890.65	69,890.65	19
Accounts Receivable/Clerical	13,702.50	4,200.00	3,733.50					11,250.00	32,886.00	20
Accounts Payable								25,750.00	25,750.00	21
ICI Liaison/Clerical	13,702.50	4,200.00	3,733.50					-	21,636.00	22
Maintenance Worker								10,300.00	10,300.00	23
TSO/RSO						20,000.00			20,000.00	24
Admin Assistant									-	25
Other - (SWAT EDI)									-	26
WORKER'S COMPENSATION								9,100.00	9,100.00	27
BENEFITS & TAXES										
Taxes & Benefits (all staff)								18,353.20	18,353.20	28
Taxes & Benefits BSM					22,000.00			19,000.00	41,000.00	29
SUPPLIES										
Instructional Supplies	6,523.00	2,832.50	1,892.00	750.00					11,997.50	30
Instructional Printing	4,744.00	2,060.00	1,376.00						8,180.00	31
Instructional Books	42,103.00	18,282.50	12,212.00						72,597.50	32
Building Supplies								14,000.00	14,000.00	33
Janitorial Supplies								14,000.00	14,000.00	34
Office Supplies	5,930.00	2,575.00	1,720.00					5,132.00	15,357.00	35
ICI Equipment	1,104.00								1,104.00	36
PRINTING										
Campus-Office-PRINTING				3,450.00				1,100.00	4,550.00	37
TOOLS										
Misc. Tools								4,500.00	4,500.00	38
SERVICE CONTRACTS										
Accountant								1,000.00	1,000.00	39
Legal									-	
Website									-	
County of Sacramento - DED									-	
Instructor Contracts	419,940.00	153,100.00	119,355.00						692,395.00	40
Other				25,000.00				500.00	25,500.00	41
TRAVEL										
Mileage/MISC								750.00	750.00	42
Misc./ICI Travel & Per Diem	60,680.00	18,250.00	14,490.00						93,420.00	43
DUES & MEMBERSHIPS										
CSDA/SDRMA/Costco								1,500.00	1,500.00	44

	POST ICI Contract	CDCR Contract - NEW	CHP ICI Courses	SWAT Courses	LRCCD IKI	TSO/RSO	CAPITAL IMPROVEMENTS	CAMPUS - OPERATIONAL	TOTAL BL FY 2018-2019	
INSURANCE										
Liability								40,000.00	40,000.00	45
UTILITIES & HOUSEKEEPING										
SureWest Phone								1,000.00	1,000.00	46
McClellan Park CAM Fees								42,000.00	42,000.00	47
Haz-Mat Fee								1,000.00	1,000.00	48
Air Quality Fee								1,000.00	1,000.00	49
SMUD - Electric								105,000.00	105,000.00	50
PG & E - Gas								39,000.00	39,000.00	51
Sewer								17,000.00	17,000.00	52
Trash								4,500.00	4,500.00	53
Pest Control								2,000.00	2,000.00	54
Janitorial - SERVICES								45,000.00	45,000.00	55
Alarm - First Solution								2,500.00	2,500.00	56
SSWD - Water								30,000.00	30,000.00	57
Valley Crest								28,000.00	28,000.00	58
REPAIRS & MAINTENANCE										
PMA - HVAC								6,000.00	6,000.00	59
Misc - Other								71,079.65	71,079.65	60
RENTS & LEASES										
Xerox								2,500.00	2,500.00	61
Misc - Other								999.00	999.00	62
ICI Program	73,900.00	13,100.00	23,600.00						110,600.00	63
County of Sacramento								1.00	1.00	64
AUDITS										
County of Sacramento								23,860.00	23,860.00	65
POSTAGE										
Misc - Postage								675.00	675.00	66
MISC EXPENSES										
Credit Card Processing								2,500.00	2,500.00	67
Payroll Prep Fees								3,000.00	3,000.00	68
SureWest - Internet								2,500.00	2,500.00	69
Satellite Internet - Range										
Misc - Other								5,300.00	5,300.00	70
LEASEHOLD IMPROVEMENTS							245,000.00		245,000.00	71
Leasehold Improvements										
TO BE ALLOCATED								106,000.30	106,000.30	72
	\$ 664,889.00	\$ 225,600.00	\$ 187,450.00	\$ 29,200.00	\$ 67,100.00	\$ 20,000.00	\$ 245,000.00	\$ 894,908.15	\$ 2,334,147.15	73
	\$ 664,889.00	\$ 225,600.00	\$ 187,450.00							
over/under revenue	\$ 106,117.00	\$ 28,012.50	\$ 21,997.50	\$ 30,800.00	\$ -	\$ -	\$ (99,298.95)	\$ (87,628.05)	\$ -	