

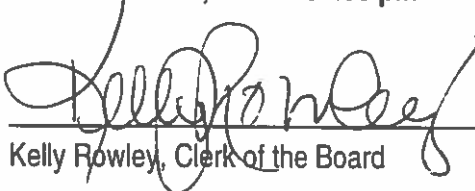
JPA Board of Directors - Agenda
Thursday June 25, 2020– 9:00 am
Zoom Meeting – details forthcoming

PUBLIC MEETING

- I. Call to Order
- II. Pledge of Allegiance
- III. Public comment on agenda/non-agenda items
 - None scheduled
- IV. Consent Agenda
 - Approve – NCRPSTA Board Meeting Action Summary – May 28, 2020
- V. Presentations
 1. NCRPSTA – Financials for the period ending 05/31/20
NCRPSTA – Aging Report for the period ending 05/31/20
NCRPSTA – Statement of Cash Flows for the period ending 05/31/20
 - Receive Presentation – Ms. Kelly Rowley
 2. NCRPSTA Facilities Report
 - Receive Presentation – Mr. Jack Stehno
 3. FY 2020-2021 Budget Discussion – Mr. Steven Quinn
- VI. Action Items
 1. None scheduled
- VII. Executive Directors Report
- VIII. Board Member Questions and Comments
- IX. Future Agenda Items
 - Solar Project – Postponed indefinitely
- X. Meeting Schedule (*color copies will be available at the meeting and in the JPA Business Office*)
 - NCRPSTA Inter-Agency Planning Team – June 8th and 22nd
 - NCRPSTA Board of Directors – June 25th

XI. Adjournment

Posted June 21, 2020 – 02:00 pm



Kelly Rowley, Clerk of the Board

NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Action Summary - JPA Board of Directors
Thursday May 28, 2020 – 9:00 am
Zoom Meeting

Call to Order: 09:00 am

Roll Call: Dr. Thomas Greene (LRCCD/ARC), Deputy Chief Dave Risley (SPD), Deputy Chief Chad Augustin (SFD), Mr. Stephen Quinn, Executive Director

Pledge of Allegiance:

Public Comment: None received

Consent Agenda

- Approve – NCRPSTA Board Meeting Action Summary – December 19, 2019
- Receive – NCRPSTA Meeting Summary – January 23, 2020
- Receive – NCRPSTA Meeting Summary – February 27, 2020
- Receive – LRCCD Correspondence appointing board representatives. Primary Dr. Thomas Green, alternates Mr. Kobayashi and Bryon Gustafson.
- Approve – Facility Use Contract between CDCR and the NCRPSTA for the period 7/1/2020 to 12/31/2022 in the amount of \$42,000

A motion to approve the consent agenda was made by Deputy Chief Risley, seconded by Deputy Chief Chad Augustin, all in favor, motion passes.

Presentations/Discussion:

NCRPSTA Financial Report

- Board Members were provided financial reports for the period ending 04/30/2020.

NCRPSTA Facilities Report

- B686 – Fan motor in AC unit had to be replaced.
- Range Bathrooms are in the process of being rehabbed, the men's room is complete and we are working on the women's room.
- JPA Office – new carpet and furniture upgrades have been completed.
- JPA Office – a plexiglass barrier has been installed at the JPA counter.
- Campus – we have increased our Janitorial service for the time being. In addition, we have purchased a fogger, and additional hand sanitizer stations.

Action Items:

- Approve – FY 2020-2021 Draft Budget.

A motion to approve the FY 2020-2021 Budget was made by Deputy Chief Chad Augustin, seconded by Deputy Chief Dave Risley, all in favor, motion passes.

NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Action Summary - JPA Board of Directors
Thursday May 28, 2020 – 9:00 am
Zoom Meeting

Executive Director's Report/Training Report:

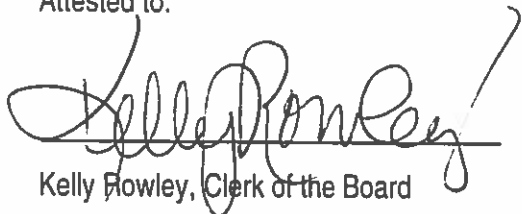
- Academies – SPD – currently 58 recruits due to graduate 6/18/2020.
- Currently we are only allowing minimal people in the building.
 - Steve Quinn & Jack Stehno are reporting on a daily basis.
 - Steve Segura has agreed to step in if necessary.
 - Kelly is working at home, and coming in as necessary.
 - Connie and Crystal are coming and going as needed.
- SPD is scheduled to have 70-80 recruits in July.
- Currently, SPD is spreading out in the building.
- Fogger is being used in the building, rooms should stay vacated for a minimum of 10 minutes.
 - Dr. Greene – Do you have any safety procedures in place? It may be prudent to have written protocols in place.
 - Quinn – I will reach out to Bryon and work on building protocols.
- Plan on a June “zoom” Board Meeting.

Board Member Questions and Comments:

- Chief Augustin – Do you have an outlook for the fall? What about a resurgence?
 - Quinn - I think if there is a resurgence, then we will follow the guidelines issued by the CDC and the State. Currently all courses are full, I think we will be fine.
- Dr. Greene – With the May revised government budget, do you see any system cuts to the JPA? What if POST cuts their budget?
 - Quinn – POST says the money is there to complete the FY 19-20 budget (extended to 12/31/20), and are stating that FY 20-21 should be fine. ICI Course are mandated, so they are expected to continue.
- Dr. Greene – What would the budget look like without the POST revenue? Would it be possible to get a “worst case” budget? Maybe back out 25%-50% of the revenue, just giving us an idea of what the budget would look like?
 - Rowley – I can have that for discussion in June.

Meeting Adjourned: 09:44 am

Attested to:


 Kelly Rowley, Clerk of the Board

as of 05/31/20

Revenues	As of 05/31/19 (A)	BUDGET (B)	VARIANCE (C)	%	As of 05/31/20 (D)	BUDGET (E)	VARIANCE (F)	%
1 CONTRIBUTIONS, GIFTS, GRANTS	\$ 692,180.16	\$ 677,180.10	\$ (15,000.06)	102.22%	\$ 692,180.16	\$ 692,180.10	\$ (0.06)	100.00%
3 CONTRIBUTIONS - IN-KIND LOS RIOS		67,100.00	67,100.00	0.00%		67,100.00	67,100.00	0.00%
5 RENTS, LEASES	151,868.64	130,000.00	(21,868.64)	116.82%	116,362.35	132,000.00	15,637.65	88.15%
6 INTEREST, INVESTMENTS	9,389.23		(9,389.23)		5,279.01		(5,279.01)	
7 OTHER GOVT REVENUE	650,389.90	60,000.00	(590,389.90)	1083.98%	59,533.50	76,000.00	16,466.50	78.33%
8 ICI CONTRACT COURSE REVENUE		1,234,066.00	1,234,066.00		665,503.48	939,588.00	274,084.52	70.83%
9 OTHER LOCAL REVENUE	13,629.39	20,100.00	6,470.61	67.81%	15,025.68	18,100.00	3,074.32	83.01%
10 Total Revenues	\$ 1,517,457.32	\$ 2,188,446.10	\$ 670,988.78	69.34%	\$ 1,553,884.18	\$ 1,924,968.10	\$ 371,083.92	80.72%
10a Contributions from Reserves		\$ 145,701.05				\$ 143,722.08	\$ 143,722.08	
10b REVISED TOTAL		\$ 2,334,147.15				\$ 2,068,690.18		

Expenses	As of 05/31/19 (A)	BUDGET (B)	VARIANCE (C)	%	As of 05/31/20 (D)	BUDGET (E)	VARIANCE (F)	%
11 REGULAR SALARIES	\$ 237,270.96	\$ 321,728.00	\$ 84,457.04	73.75%	\$ 235,499.22	\$ 341,841.33	\$ 106,342.11	68.89%
12 IN-KIND SALARIES/BENEFITS		67,100.00				67,100.00	67,100.00	0.00%
13 WORKER'S COMPENSATION	8,430.57	9,100.00	669.43	92.64%	10,149.56	10,149.56		100.00%
14 ALLOCATED BENEFITS	20,535.41	37,353.20	16,817.79	54.98%	35,860.56	42,000.00	6,139.44	85.38%
15 INSTRUCTIONAL MEDIA/MATERIALS	1,649.64	11,997.50			7,143.62	10,209.20	3,065.58	69.97%
16 INSTRUCTIONAL - PRINTING	12,599.39	8,180.00	(4,419.39)	154.03%	9,833.25	6,824.92	(3,008.33)	144.08%
17 INSTRUCTIONAL - BOOKS	64,671.53	72,597.50			62,891.97	59,149.28	(3,742.69)	106.33%
18 NON-INSTRUCTIONAL SUPPLIES	39,237.15	44,461.00	5,223.85	88.25%	37,010.74	37,000.00	(10.74)	100.03%
19 NON-INSTRUCTIONAL PRINTING	1,215.34	4,550.00	3,334.66	26.71%	835.41	5,000.00	4,164.59	16.71%
20 TOOLS	6,158.95	4,500.00	(1,658.95)	136.87%	5,559.52	9,500.00	3,940.48	58.52%
21 CONTRACTS - PERSONAL SERVICES	560,745.25	718,895.00	158,149.75	78.00%	432,841.02	568,261.00	135,419.98	76.17%
22 TRAVEL AND CONFERENCE	43,615.89	94,170.00	50,554.11	46.32%	37,174.64	74,442.00	37,267.36	49.94%
23 DUES & MEMBERSHIPS	1,617.00	1,500.00	(117.00)	107.80%	1,446.00	1,500.00	54.00	96.40%
24 INSURANCE	40,127.31	40,000.00	(127.31)	100.32%	45,707.55	47,938.89	2,231.34	95.35%
25 UTILITIES AND HOUSEKEEPING SVCS	26,769.81	45,000.00	18,230.19	59.49%	26,102.66	53,300.00	27,197.34	48.97%
26 ELECTRIC	92,072.04	105,000.00	12,927.96	87.69%	84,220.18	120,000.00	35,779.82	70.18%
27 GAS	35,223.95	39,000.00	3,776.05	90.32%	33,590.94	40,000.00	6,409.06	83.98%
28 SEWER	12,375.47	17,000.00	4,624.53	72.80%	9,798.64	17,000.00	7,201.36	57.64%
29 TRASH	3,057.51	4,500.00	1,442.49	67.94%	3,078.80	4,000.00	921.20	76.97%
30 PEST CONTROL	1,650.00	2,000.00	350.00	82.50%	1,350.00	2,000.00	650.00	67.50%
31 JANITORIAL SERVICES	38,467.00	45,000.00	6,533.00	85.48%	37,103.00	45,000.00	7,897.00	82.45%
32 ALARM MONITORING	2,040.00	2,500.00	460.00	81.60%	2,040.00	2,500.00	460.00	81.60%
33 WATER	25,947.57	30,000.00	4,052.43	86.49%	23,945.13	30,000.00	6,054.87	79.82%
34 LANDSCAPING SERVICES	22,630.57	28,000.00	5,369.43	80.82%	20,908.70	28,000.00	7,091.30	74.67%
35 REPAIRS	58,696.65	77,079.65	18,383.00	76.15%	53,052.79	76,000.00	22,947.21	69.81%
36 RENTS AND LEASES	62,031.21	114,100.00	52,068.79	54.37%	65,411.61	90,899.00	25,487.39	71.96%
37 AUDITS	22,750.00	23,860.00	1,110.00	95.35%	13,750.00	14,000.00	250.00	98.21%
38 POSTAGE	957.49	675.00	(282.49)	141.85%	1,102.07	1,075.00	(27.07)	102.52%
39 OTHER OPERATIONAL EXPENSES	18,796.08	13,300.00	(5,496.08)	141.32%	16,075.02	14,000.00	(2,075.02)	114.82%
40 LEASEHOLD IMPROVEMENTS	68,012.41	245,000.00	176,987.59	27.76%	113,704.88	250,000.00	136,295.12	45.48%
40a CAPITALIZED EQUIPMENT	40,992.96				40,877.00			
AUDIT ADJUSTMENTS								
40a TO BE ALLOCATED		106,000.30						
Total Expenses	\$ 1,570,345.11	\$ 2,334,147.15	\$ 613,420.87	67.28%	\$ 1,468,064.48	\$ 2,068,690.18	\$ 600,625.70	70.97%

FY 19-20 REVENUE DETAIL

Contributions - Member Agencies	692,180.16	692,180.16
Interest on Investments	5,279.01	5,279.01
Classrooms, Mat Rooms, Obstacle Course, Modulers	28,396.25	
Tactical Village	33,731.25	
Range 1	23,518.75	
Range 2	350.00	
Range 3	18,091.10	
Shoothouse	12,275.00	116,362.35
Member Agency - Reimbursements		
Basic SWAT Course	30,600.00	
SWAT Team Leader Course	10,500.00	
SWAT INSTRUCTOR		
Simunitions Course/RSO Course/Slots	7,216.00	
Tactical Village - TSO - ShootHouse RSO	11,217.50	59,533.50
ICI NON-POST Reimbursable (includes POST/CDCR Contract)	75,200.03	
POST (ADDTL Contract)	5,167.50	
ICI POST	374,916.34	
ICI CHP	123,114.02	
ICI - Indirect Fees	87,105.59	665,503.48
Canteen, CC Processing Fee, MISC	2,767.68	
Liberty/Miwall - Brass Recycling	12,258.00	15,025.68
	<u>\$ 1,553,884.18</u>	<u>\$ 1,553,884.18</u>

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	MEMBER AGENCY CONTRIBUTI	MEMBER AGENCY REIMBURSE	FACILITY USE FEES	MISC - NON GOV'T REVENUE	ICI - INDIRECT FEES	Total
<u>Revenues</u>						
CONTRIBUTIONS, GIFTS, GRANTS	\$585,902.24					\$585,902.24
RENTS, LEASES			\$116,362.35			116,362.35
INTEREST, INVESTMENTS				\$5,279.01		5,279.01
OTHER GOV'T REVENUE			5,950.00	10,947.50	\$87,105.59	104,003.09
OTHER LOCAL REVENUE				15,025.68		15,025.68
Total Revenues	<u>\$585,902.24</u>	<u>\$0.00</u>	<u>\$122,312.35</u>	<u>\$31,252.19</u>	<u>\$87,105.59</u>	<u>\$826,572.37</u>
<u>Expenses</u>						
REGULAR SALARIES	\$230,451.26					\$230,451.26
WORKER'S COMPENSATION	22,363.75					22,363.75
ALLOCATED BENEFITS	40,608.20					40,608.20
NON-INSTRUCTIONAL SUPPLIES	30,800.99					30,800.99
NON-INSTRUCTIONAL PRINTING	871.67					871.67
TOOLS	1,170.15					1,170.15
CONTRACTS - PERSONAL SERVICES	5,420.80					5,420.80
DUES AND MEMBERSHIPS	1,686.00					1,686.00
INSURANCE	99,090.25					99,090.25
UTILITIES AND HOUSKEEPING SVCS	26,209.05					26,209.05
ELECTRIC	92,287.15					92,287.15
GAS	34,751.11					34,751.11
SEWER	9,798.64					9,798.64
TRASH	3,078.80					3,078.80
PEST CONTROL	1,500.00					1,500.00
JANITORIAL SERVICES	42,015.00					42,015.00
ALARM MONITORING	2,040.00					2,040.00
WATER	24,848.65					24,848.65
LANDSCAPING SVCS	22,999.57					22,999.57
REPAIRS	55,953.28	\$3,289.38				59,242.66
RENTS AND LEASES	1,567.00					1,567.00
AUDIT SERVICES	13,750.00					13,750.00
POSTAGE	544.92					544.92
OTHER OPERATIONAL EXPENSES	15,728.83					15,728.83
Total Expenses	<u>\$779,535.07</u>	<u>\$3,289.38</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$782,824.45</u>
						REVENUE OVER EXPENDITURES
						\$43,747.92

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	MEMBER AGENCY CONTRIBUTI	Total
<u>Revenues</u>		
CONTRIBUTIONS, GIFTS, GRANTS	\$106,277.92	\$106,277.92
Total Revenues	<u>\$106,277.92</u>	<u>\$106,277.92</u>
FROM RESERVES (FY 18-19)*		\$40,877.00
FROM RESERVES (FY 19-20)		\$143,722.08
TOTAL CI BUDGET		<u>\$290,877.00</u>
<u>Expenses</u>		
BLDG LEASEHOLD IMPROVEMENTS	113,799.88	113,799.88
EQUIPMENT - CAPITALIZED	65,224.42	65,224.42
Total Expenses	<u>\$179,024.30</u>	<u>\$179,024.30</u>
REMAINING CI BUDGET		\$111,852.70
Camera Project B686 - FY 2018-2019	\$ 40,877.00	
Carpet - SFD Offices, JPA Office w/furni	\$ 42,771.30	
Asphalt work at the Range	\$ 95,376.00	
	\$ 179,024.30	

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	SWAT TEAM LEADER	BASIC SWAT	BASIC SWAT	POST Contract PP Workshops	Principled Policing
Revenues					
OTHER GOV'T REVENUE	\$10,500.00	\$25,500.00	\$5,100.00	\$5,167.50	
Total Revenues	\$10,500.00	\$25,500.00	\$5,100.00	\$5,167.50	\$0.00
Expenses					
INSTRUCTIONAL - MEDIA/MATERIAL			\$999.29		
INSTRUCTIONAL - PRINTING	\$603.04	\$1,206.29			\$156.00
NON-INSTRUCTIONAL SUPPLIES		41.33			
CONTRACTS - PERSONAL SERVICES	4,560.00	12,384.00		\$21,850.00	4,320.00
TRAVEL AND CONFERENCE					702.35
OTHER OPERATIONAL EXPENSES	1,500.00				
Total Expenses	\$6,663.04	\$13,631.62	\$999.29	\$21,850.00	\$5,178.35
REVENUE OVER EXPENDITURES	\$3,836.96	\$11,868.38			
% of REVENUE #	37%	47%			
INDIRECT FEES				\$ 516.75	

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	ICI - TO BE ALLOCATED	ICI HOMICIDE 7/8-19/19	ICI CORE 7/22- 8/2/19	ICI HOM 8/5- 16/19	ICI CORE 8/19- 30/19	ICI OIS 9/30- 10/2/19
Revenues						
OTHER GOV'T REVENUE	\$0.03	\$32,977.74	\$35,661.60	\$33,759.74	\$35,620.12	\$18,584.35
Total Revenues	<u>\$0.03</u>	<u>\$32,977.74</u>	<u>\$35,661.60</u>	<u>\$33,759.74</u>	<u>\$35,620.12</u>	<u>\$18,584.35</u>
Expenses						
REGULAR SALARIES		\$2,665.00	\$2,665.00	\$2,665.00	\$2,665.00	\$2,145.00
INSTRUCTIONAL - MEDIA/MATERIAL					6.80	111.26
INSTRUCTIONAL - PRINTING		472.34	573.23	441.67	560.97	
INSTRUCTIONAL - BOOKS		1,436.33	2,267.48	1,436.33	2,260.72	600.00
NON-INSTRUCTIONAL SUPPLIES		240.14	177.15	240.15	177.15	50.85
TOOLS	\$4,347.30					
CONTRACTS - PERSONAL		22,532.50	23,870.00	22,790.00	23,920.00	14,105.00
TRAVEL AND CONFERENCE		1,989.85	1,300.09	2,295.01	1,219.73	1,566.74
RENTS AND LEASES		3,622.88	4,791.60	3,872.88	4,791.60	
POSTAGE	288.75	18.70	17.05	18.70	18.15	5.50
Total Expenses	<u>\$4,636.05</u>	<u>\$32,977.74</u>	<u>\$35,661.60</u>	<u>\$33,759.74</u>	<u>\$35,620.12</u>	<u>\$18,584.35</u>
INDIRECT FEES		\$ 5,437.47	\$ 5,567.02	\$ 5,550.00	\$ 5,560.95	\$ 3,563.35
FACILITY USE FEES						\$ 1,250.00

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	ICI CORE 9/30-	ICI SA 10/7-	ICI SA 10/14- 18/19	ICI CA 11/18- 22/19	ICI HOM 12/2- 12/19	ICI OIS 12/16- 20/19
Revenues						
OTHER GOV'T REVENUE	\$36,469.71	\$16,731.31	\$17,498.45	\$10,748.85	\$34,460.40	\$15,689.52
Total Revenues	\$36,469.71	\$16,731.31	\$17,498.45	\$10,748.85	\$34,460.40	\$15,689.52
Expenses						
REGULAR SALARIES	\$2,665.00	\$2,145.00	\$2,145.00	\$1,745.00	\$2,665.00	\$2,145.00
INSTRUCTIONAL - MEDIA/MATERIAL	361.85	111.26	111.26	144.86	172.31	111.25
INSTRUCTIONAL - PRINTING	576.00			171.50	422.44	
INSTRUCTIONAL - BOOKS	2,883.04	2,213.79	2,213.79	222.00	1,567.22	600.00
NON-INSTRUCTIONAL SUPPLIES	266.83	47.79	47.79	61.96	291.86	50.83
CONTRACTS - PERSONAL SERVICES	23,407.50	9,117.50	9,207.50	5,420.00	22,717.50	14,410.00
TRAVEL AND CONFERENCE	1,246.44	1,678.62	1,242.96	1,478.58	2,481.39	1,666.94
RENTS AND LEASES	5,041.60	1,408.55	2,520.80	1,500.00	4,122.88	
POSTAGE	21.45	8.80	9.35	4.95	19.80	5.50
Total Expenses	\$36,469.71	\$16,731.31	\$17,498.45	\$10,748.85	\$34,460.40	\$18,989.52
INDIRECT FEES	\$ 5,463.79	\$ 2,588.22	\$ 2,519.09	\$ 1,728.72	\$ 5,572.78	\$ 3,644.39
FACILITY USE FEES	\$ -	\$ 1,000.00	\$ -	\$ -	\$ -	\$ 1,250.00

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 5/31/2020

	ICI CORE 1/6- 17/19	ICI SA 1/13-	ICI OIS 1/20- 24/20	ICI CORE 1/20- 31/20	ICI CA 2/3-	ICI CORE 2/24- 3/6/20
Revenues						
OTHER GOV'T REVENUE	\$36,704.84	\$17,826.82	\$18,887.49	\$36,085.03	\$9,840.90	\$6,999.97
Total Revenues	<u>\$36,704.84</u>	<u>\$17,826.82</u>	<u>\$18,887.49</u>	<u>\$36,085.03</u>	<u>\$9,840.90</u>	<u>\$6,999.97</u>
Expenses						
REGULAR SALARIES	\$2,665.00	\$2,145.00	\$2,145.00	\$2,665.00	\$1,745.00	\$2,665.00
INSTRUCTIONAL - MEDIA/MATERIAL	361.86	111.25	111.25	361.84	144.86	361.84
INSTRUCTIONAL - PRINTING	634.77			640.89	171.50	626.85
INSTRUCTIONAL - BOOKS	2,883.04	2,213.79	600.00	2,883.04	221.99	2,883.04
NON-INSTRUCTIONAL SUPPLIES	281.35	143.88	178.89	281.34	151.61	266.80
CONTRACTS - PERSONAL SERVICES	23,727.50	9,094.97	14,065.00	22,900.00	4,165.00	25,005.00
TRAVEL AND CONFERENCE	1,499.34	2,369.13	1,787.35	1,283.82	1,740.94	2,203.42
RENTS AND LEASES	4,633.28	1,905.76		5,041.60	1,500.00	5,041.60
POSTAGE	18.70			27.50		15.95
Total Expenses	<u>\$36,704.84</u>	<u>\$17,983.78</u>	<u>\$18,887.49</u>	<u>\$36,085.03</u>	<u>\$9,840.90</u>	<u>\$39,069.50</u>
INDIRECT FEES	\$ 5,578.37	\$ 2,721.82	\$ 3,599.47	\$ 5,369.76	\$ 1,530.19	
FACILITY USE FEES	\$ -	\$ 1,000.00	\$ 1,250.00	\$ -	\$ -	

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	ICI SA 6/1-5/20	ICI SA 3/2-6/20	ICI OIS 3/16- 20/20	ICI CORE 4/20- 5/1/20	ICI HOM 6/15- 26/20
<u>Revenues</u>					
Total Revenues	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>
<u>Expenses</u>					
INSTRUCTIONAL - MEDIA/MATERIAL	\$111.24	\$111.25	\$111.24	\$361.83	\$172.27
INSTRUCTIONAL - BOOKS	2,213.75	2,213.79	600.00	2,883.04	1,567.22
NON-INSTRUCTIONAL SUPPLIES	47.75	47.74	50.81	266.79	291.83
Total Expenses	<u>\$2,372.74</u>	<u>\$2,372.78</u>	<u>\$762.05</u>	<u>\$3,511.66</u>	<u>\$2,031.32</u>

COURSES HAVE BEEN CANCELLED AND EXPENSES WILL BE TRANSFERRED TO FY 20-21

**No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)**

As of 5/31/2020

	CHP ICI CORE 9/9-	CHP ICI HOM 10/21-11/1/19	CHP ICI OIS 11/4- 8/19	CHP ICI CORE 11/4-15/19
Revenues				
OTHER GOV'T REVENUE	\$36,606.12	\$32,965.33	\$17,454.89	\$36,087.68
Total Revenues	<u>\$36,606.12</u>	<u>\$32,965.33</u>	<u>\$17,454.89</u>	<u>\$36,087.68</u>
Expenses				
REGULAR SALARIES	\$2,665.00	\$2,665.00	\$2,145.00	\$2,665.00
INSTRUCTIONAL - MEDIA/MATERIAL	361.86	172.33	111.26	361.86
INSTRUCTIONAL - PRINTING	563.74	434.46		576.00
INSTRUCTIONAL - BOOKS	2,883.04	1,567.22	600.00	2,883.04
NON-INSTRUCTIONAL SUPPLIES	266.83	291.88	50.82	266.83
CONTRACTS - PERSONAL SERVICES	23,600.00	22,227.50	12,996.25	22,830.00
TRAVEL AND CONFERENCE	1,207.55	1,464.81	1,551.56	1,440.80
RENTS AND LEASES	5,041.60	4,122.88		5,041.60
POSTAGE	16.50	19.25		22.55
Total Expenses	<u>\$36,606.12</u>	<u>\$32,965.33</u>	<u>\$17,454.89</u>	<u>\$36,087.68</u>
INDIRECT FEES	\$ 4,120.88	\$ 3,953.60	\$ 2,503.92	\$ 4,040.37
FACILITY USE FEES			\$ 1,500.00	

No Calif Regional Public Safety Training
Statement of Activities (YTD) (Columnar, Landscape)

As of 5/31/2020

	CHP ICI HOM 2/10-21/20	CHP ICI OIS 2/24- 28/20	CHP ICI SA 5/11- 15/20
Revenues			
Total Revenues	\$0.00	\$0.00	\$0.00
Expenses			
INSTRUCTIONAL - MEDIA/MATERIAL	\$172.28	\$111.25	\$111.24
INSTRUCTIONAL - BOOKS	1,567.20	600.00	2,213.79
NON-INSTRUCTIONAL SUPPLIES	291.85	178.89	143.83
CONTRACTS - PERSONAL SERVICES		12,197.50	
TRAVEL AND CONFERENCE	422.88	1,334.34	
Total Expenses	\$2,454.21	\$14,421.98	\$2,468.86
	CANCELLED, EXPENSES WILL BE TRANSFERRED TO FY 20-21	TO BE BILLED	CANCELLED, EXPENSES WILL BE TRANSFERRED TO FY 20-21

No Calif Regional Public Safety Training

Customer Ledger Aging By Due Date (Summary)

Report Date: 05/31/2020

Cust ID	Name	Days Past Due						Balance
		Current 05/31 - After	1 - 30 05/01 - 05/30	31 - 60 04/01 - 04/30	61 - 90 03/02 - 03/31	91 - 120 02/01 - 03/01	121 + Prior - 01/31	
ABC001	Dept. of Alcohol	\$0.00	\$393.76	\$631.25	\$693.75	\$0.00	\$0.00	\$1,718.76
AMT001	AMTRAK POLICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,075.00	\$1,075.00
CDHCS1	DEPT OF HEALTH CARE SVCS	\$0.00	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,750.00
CHP001	CALIFORNIA HIGHWAY	\$0.00	\$0.00	\$0.00	\$600.00	\$0.00	\$0.00	\$600.00
CHPD01	Citrus Heights Police Dept.	\$331.25	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$581.25
CLOT01	California Lottery	\$575.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00	\$825.00
COS006	County of Sacramento - Proballi	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,200.00
DCA001	DEPARTMENT OF CONSUMER	\$312.50	\$0.00	\$1,400.00	\$2,800.00	\$0.00	\$0.00	\$725.00
DEA001	DEA - SAN FRANCISCO DIV	\$0.00	\$700.00	\$125.00	\$287.50	\$0.00	\$0.00	\$700.00
DMC001	DEPARTMENT OF MOTOR	\$437.50	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$937.50
DOI001	DEPARTMENT OF	\$500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00
DOJ002	Department of Justice	\$600.00	\$0.00	\$0.00	\$0.00	\$0.00	\$712.50	\$1,312.50
DTSC01	DEPT OF TOXIC SUB.	\$0.00	\$0.00	\$0.00	\$562.50	\$0.00	\$437.50	\$1,000.00
FDP002	Fairfield Police Department	\$0.00	\$0.00	\$0.00	\$525.00	\$0.00	\$0.00	\$525.00
LRC001	LRCDD	\$0.00	\$56,431.68	\$0.00	\$0.00	\$56,431.68	\$112,863.36	\$225,726.72
MCS001	Mendocino County Sheriff	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,400.00	\$2,400.00
ONETIM	One Time Customer	\$1,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,750.00
ECUST								
POST01	COMMISSION ON P.O.S.T.	\$38,044.18	\$0.00	\$0.00	\$0.00	\$0.00	\$2,250.00	\$40,294.18
SAC001	CITY OF SACRAMENTO	\$400.00	(\$1,200.00)	\$200.00	\$550.00	\$0.00	\$1,500.00	\$1,450.00
SRS001	SHEEPDOG RISK SERVICES	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$250.00
TRPD01	TWIN RIVERS USD	\$0.00	\$287.50	\$0.00	\$0.00	\$0.00	\$0.00	\$287.50
UPPD01	Union Pacific PD	\$0.00	\$0.00	\$0.00	\$1,625.00	\$0.00	\$0.00	\$1,625.00
USDA03	US FOREST SERVICE - WFP	\$0.00	\$0.00	\$300.00	\$600.00	\$0.00	\$350.00	\$1,250.00
USFS01	US FOREST SERVICE	\$0.00	\$0.00	\$0.00	\$93.75	\$0.00	\$0.00	\$93.75
USFS03	US FOREST SERVICE	\$0.00	\$0.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00
USPP01	UNITED STATES PARK	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$850.00	\$850.00
TOTALS:		\$43,200.43	\$61,112.94	\$2,656.25	\$8,587.50	\$56,431.68	\$122,688.36	\$294,677.16

Statement of Cash Flows Worksheet

For the period ended 5/31/2020

	<u>Year to Date</u>
<u>Cash Flows from Operating Activities</u>	
Change in net assets	(\$94,902.34)
<u>Adjustments</u>	
<u>(To convert net assets to cash basis)</u>	
Decrease in Current Year Receivables	\$258,778.02
Decrease in Accounts Receivable-Prior Year	\$39,417.37
Decrease in Prepaid Expenses	\$58,295.91
Decrease in Accounts Payable-Prior Year	(\$24,209.51)
Increase in Accounts Payable Module-Vendor	\$51,765.24
Decrease in Accounts Payable-Prior Year	(\$15,479.09)
Decrease in DEFERRED REVENUE	(\$8,050.00)
Total Adjustments	\$360,517.94
 Net Cash used by Operating activities	 \$265,615.60
<u>Cash Flows from Investing Activities</u>	
Net Cash Used by Investing Activities	\$0.00
 <u>Net Increase (Decrease) in Cash</u>	 \$265,615.60
<u>Cash and Cash Equivalents at Beginning of Period</u>	\$1,284,002.50
<u>Cash and Cash Equivalents at End of Period</u>	\$1,549,618.10

CASH IN BANK	\$	1,011,209.30
CASH IN UBS INVESTMENT ACCOUNT	\$	8,584.39
UBS INVESTMENTS	\$	529,824.41
TOTAL	\$	1,549,618.10



Northern California Regional Public Safety Training Authority

2409 Dean Street, Suite 116 McClellan, CA 95652

• Phone (916) 808-3669 • Fax (916) 640-0018

Date: June 11, 2020

To: Students, Visitors and Staff

From: Stephen Quinn, Executive Director

Re: NCRPSTA COVID-19 Policy

To safeguard NCRPSTA staff and students against the COVID-19 pandemic, we are taking steps to minimize contact while ensuring proper social distancing and hygiene procedures are practiced on the NCRPSTA's campuses.

It is crucial that no staff or students come to NCRPSTA who are experiencing ANY flu-like symptoms whatsoever. The JPA Office has and will loan a touchless thermometer to instructors if necessary. ***Staff, visitors, or students who exhibit any symptoms will be sent home immediately and may require a doctor's release before being allowed to return to NCRPSTA.***

Until further notice the following minimum standards will be in effect.

Masks and Hygiene

All students, visitors, and staff are required to wear a cloth or particulate mask that covers the mouth and nose while on campus. All students, visitors and staff are required to maintain a minimum distance of 6 feet from others to further limit the potential for exposure while on the campus. ***Personnel working in the building do not need to wear a mask while working at their personal work stations.***

- Avoid touching your eyes, nose, and mouth.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.
- Hand sanitizer dispensers are available at entry of building and outside of ICI classrooms.
- Purell hand sanitizer wipes will be supplied inside each classroom.

Los Rios Community College District • Sacramento Fire Department • Sacramento Police Department

Classrooms

Instructors will alter seating separation and alter the presentation if necessary to exclude breakout sessions or table exercises to keep with 6 feet separation requirements for students.

Classrooms being utilized outside of the dedicated space of the member agencies will be fogged (fog sanitizer) on a daily basis by JPA personnel.

Tables to be sanitized before and after use by JPA janitorial services.

High Risk Individuals

The CDC considers older adults and people of any age who have underlying medical conditions at higher risk for severe illness from COVID-19.

- People of all ages with underlying medical conditions, particularly if not well controlled
- People 65 years or older
- People with chronic lung disease or moderate to severe asthma
- People who have serious heart conditions
- People who are immunocompromised
- Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with diabetes
- People with chronic kidney disease undergoing dialysis
- People with liver disease

Additional resources regarding COVID-19 and the prevention of infection can be found at <https://www.cdc.gov/coronavirus/>

FY 2020-2021 - FY 20-21 POST Revenue reduced by 50%

	SWAT COURSES	LRCCD IKI	ICI Courses FY 19-20 (carry-over)	ICI Courses FY 20-21	CAMPUS OPERATIONAL	TOTAL ALLOCATION
REVENUES						
LRCCD					225,726.70	225,726.70
SPD					225,726.70	225,726.70
SFD					225,726.70	225,726.70
LRCCD - IKI		67,100.00				67,100.00
DHCS					15,000.00	15,000.00
CONTRACTS (POST, CDCR, CHP)			216,580.00	379,936.43		596,516.43
ICI INDIRECT FEES			34,131.00	44,023.15		78,154.15
CLASSROOMS					30,000.00	30,000.00
TAC VILLAGE					35,000.00	35,000.00
RANGE 1, 2, 3, SH					50,000.00	50,000.00
RSO/TSO					25,000.00	25,000.00
VENDING					600.00	600.00
RECYCLING					17,500.00	17,500.00
SWAT COURSES	75,000.00					75,000.00
	75,000.00	67,100.00	250,711.00	423,959.58	850,280.10	1,667,050.68
EXPENDITURES						
REGULAR SALARIES						
Executive Director			7,120.00	17,760.00	83,310.13	108,190.13
Business Services Manager		45,100.00			41,000.00	86,100.00
Facilities Manager					74,146.99	74,146.99
Accounts Payable					25,750.00	25,750.00
Accounts Receivable/ICI Clerical			2,830.00	7,625.00	32,528.00	42,983.00
ICI Liaison/Clerical	1,000.00		5,000.00	7,500.00	7,500.00	21,000.00
Maintenance Worker					12,000.00	12,000.00
TSO/RSO					25,000.00	25,000.00
WORKER'S COMPENSATION					12,214.19	12,214.19
BENEFITS & TAXES						
Taxes & Benefits (all staff)					23,000.00	23,000.00
Taxes & Benefits BSM		22,000.00			19,000.00	41,000.00
SUPPLIES						
Instructional Supplies	1,800.00		20,275.00	35,590.78		57,665.78
Instructional Printing	4,000.00					4,000.00
Instructional Books						-
Building Supplies					15,000.00	15,000.00
Janitorial Supplies					15,000.00	15,000.00
Office Supplies					3,000.00	3,000.00
Range Supplies					6,000.00	6,000.00
ICI Equipment						-
PRINTING						
Campus-Office-PRINTING					1,000.00	1,000.00
TOOLS						
Misc. Tools				3,750.00	4,500.00	8,250.00
SERVICE CONTRACTS						
						-

FY 2020-2021 - FY 20-21 POST Revenue reduced by 50%

Accountant				1,000.00	1,000.00
Legal					-
Website					-
County of Sacramento - DED				5,000.00	5,000.00
Instructor Contracts	36,000.00	137,565.00	226,657.50		400,222.50
Other					-
TRAVEL					-
Misc./ICI Travel & Per Diem		18,140.00	33,555.90	500.00	52,195.90
DUES & MEMBERSHIPS					-
CSDA/SDRMA/Costco				2,000.00	2,000.00
INSURANCE					-
Liability/SDRMA				53,382.70	53,382.70
Property/Sac County				6,000.00	6,000.00
UTILITIES & HOUSEKEEPING					-
SureWest Phone				1,300.00	1,300.00
McClellan Park CAM Fees				50,000.00	50,000.00
Haz-Mat Fee				1,000.00	1,000.00
Air Quality Fee				1,000.00	1,000.00
SMUD - Electric				120,000.00	120,000.00
PG & E - Gas				40,000.00	40,000.00
Sewer				10,000.00	10,000.00
Trash				4,000.00	4,000.00
Pest Control				2,000.00	2,000.00
Janitorial - SERVICES				50,000.00	50,000.00
Alarm - First Solution				2,500.00	2,500.00
SSWD - Water				30,000.00	30,000.00
Valley Crest				28,000.00	28,000.00
REPAIRS & MAINTENANCE					-
PMA - HVAC				6,000.00	6,000.00
Misc - Other				70,000.00	70,000.00
RENTS & LEASES					-
Xerox				2,500.00	2,500.00
Misc - Other				499.00	499.00
ICI Program		25,450.00	44,847.00		70,297.00
County of Sacramento				1.00	1.00
AUDITS					-
James Marta & Co.				14,500.00	14,500.00
POSTAGE					-
Misc - Postage		200.00	150.00	675.00	1,025.00
MISC EXPENSES					-
Credit Card Processing				2,750.00	2,750.00
Payroll Prep Fees				3,000.00	3,000.00
Cash Mgmt				750.00	750.00
SureWest - Internet				2,500.00	2,500.00
CYMA Maint				1,000.00	1,000.00
Website				800.00	800.00
Misc - Other				4,250.00	4,250.00
LEASEHOLD IMPROVEMENTS					-
Leasehold Improvements					-
		216,580.00	377,436.18		1,620,773.19
				revenue - exp	46,277.49

FY 2020-2021 - without FY 20-21 POST Revenue

	SWAT COURSES	LRCCD IKI	ICI Courses FY 19-20 (carry-over)	ICI Courses FY 20-21	CAMPUS OPERATIONAL	TOTAL ALLOCATION
REVENUES						
LRCCD					225,726.70	225,726.70
SPD					225,726.70	225,726.70
SFD					225,726.70	225,726.70
LRCCD - IKI		67,100.00				67,100.00
DHCS					15,000.00	15,000.00
						-
CONTRACTS (POST, CDCR, CHP)			216,580.00			216,580.00
ICI INDIRECT FEES			34,131.00			34,131.00
CLASSROOMS					30,000.00	30,000.00
TAC VILLAGE					35,000.00	35,000.00
RANGE 1, 2, 3, SH					50,000.00	50,000.00
						-
RSO/TSO					25,000.00	25,000.00
VENDING					600.00	600.00
RECYCLING					17,500.00	17,500.00
SWAT COURSES	75,000.00					75,000.00
	75,000.00	67,100.00	250,711.00	-	850,280.10	1,243,091.10
EXPENDITURES						
REGULAR SALARIES						
Executive Director			7,120.00		101,070.13	108,190.13
Business Services Manager		45,100.00			41,000.00	86,100.00
Facilities Manager					74,146.99	74,146.99
Accounts Payable					25,750.00	25,750.00
Accounts Receivable/ICI Clerical			2,830.00		40,018.00	42,848.00
ICI Liaison/Clerical	1,000.00		5,000.00		15,000.00	21,000.00
Maintenance Worker					12,000.00	12,000.00
TSO/RSO					25,000.00	25,000.00
						-
WORKER'S COMPENSATION					12,214.19	12,214.19
BENEFITS & TAXES						
Taxes & Benefits (all staff)					23,000.00	23,000.00
Taxes & Benefits BSM		22,000.00			19,000.00	41,000.00
SUPPLIES						
Instructional Supplies	1,800.00		20,275.00			22,075.00
Instructional Printing	4,000.00					4,000.00
Instructional Books						-
Building Supplies					15,000.00	15,000.00
Janitorial Supplies					15,000.00	15,000.00
Office Supplies					3,000.00	3,000.00
Range Supplies					6,000.00	6,000.00
ICI Equipment						-
PRINTING						
Campus-Office-PRINTING					1,000.00	1,000.00
TOOLS						
Misc. Tools					4,500.00	4,500.00
SERVICE CONTRACTS						
						-

FY 2020-2021 - without FY 20-21 POST Revenue

Accountant				1,000.00	1,000.00
Legal					-
Website					-
County of Sacramento - DED				5,000.00	5,000.00
Instructor Contracts	36,000.00	137,565.00			173,565.00
Other					-
TRAVEL					-
Misc./ICI Travel & Per Diem		18,140.00		500.00	18,640.00
DUES & MEMBERSHIPS					-
CSDA/SDRMA/Costco				2,000.00	2,000.00
INSURANCE					-
Liability/SDRMA				53,382.70	53,382.70
Property/Sac County				6,000.00	6,000.00
UTILITIES & HOUSEKEEPING					-
SureWest Phone				1,300.00	1,300.00
McClellan Park CAM Fees				50,000.00	50,000.00
Haz-Mat Fee				1,000.00	1,000.00
Air Quality Fee				1,000.00	1,000.00
SMUD - Electric				120,000.00	120,000.00
PG & E - Gas				40,000.00	40,000.00
Sewer				10,000.00	10,000.00
Trash				4,000.00	4,000.00
Pest Control				2,000.00	2,000.00
Janitorial - SERVICES				50,000.00	50,000.00
Alarm - First Solution				2,500.00	2,500.00
SSWD - Water				30,000.00	30,000.00
Valley Crest				28,000.00	28,000.00
REPAIRS & MAINTENANCE					-
PMA - HVAC				6,000.00	6,000.00
Misc - Other				70,000.00	70,000.00
RENTS & LEASES					-
Xerox				2,500.00	2,500.00
Misc - Other				499.00	499.00
ICI Program		25,450.00			25,450.00
County of Sacramento				1.00	1.00
AUDITS					-
James Marta & Co.				14,500.00	14,500.00
POSTAGE					-
Misc - Postage		200.00		975.00	1,175.00
MISC EXPENSES					-
Credit Card Processing				2,750.00	2,750.00
Payroll Prep Fees				3,000.00	3,000.00
Cash Mgmt				750.00	750.00
SureWest - Internet				2,500.00	2,500.00
CYMA Maint				1,000.00	1,000.00
Website				800.00	800.00
Misc - Other				4,250.00	4,250.00
LEASEHOLD IMPROVEMENTS					-
Leasehold Improvements					-
		216,580.00			1,276,387.01
				revenue - exp	(33,295.91)