### NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

JPA Board of Directors - Agenda

Thursday February 22, 2024 - 11:00 am

Meeting - https://lrccd.zoom.us/i/8899309008

Zoom Meeting – https://lrccd.zoom.us/j/88993090086

# **PUBLIC MEETING**

- I. Call to Order
- II. Pledge of Allegiance
- III. Public comment on agenda/non-agenda items None scheduled
- IV. Consent Agenda
  - Approve NCRPSTA Board Meeting Action Summary January 25, 2024
- V. Presentations
  - NCRPSTA Financials for the period ending 01/31/24
     NCRPSTA Aging Report for the period ending 01/31/24
     NCRPSTA Statement of Cash Flows for the period ending 01/31/24
    - Receive Presentation Ms. Kelly Rowley
  - NCRPSTA Facilities Report
    - Receive Presentation Mr. Jack Stehno
- VI. Action Items
  - None Scheduled
- VII. Executive Directors Report
- VIII. Board Member Questions and Comments
- IX. Future Agenda Items
  - Solar Project Postponed indefinitely
- X. Meeting Schedule

NCRPSTA Inter-Agency Planning Team – February 26th, March 11th and 25th NCRPSTA Board of Directors – March 28, 2024

XI. Adjournment

Posted February 15, 2024 - 1:00 pm

Kelly Rowley, Clerk of the Board

### NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Meeting Summary - JPA Board of Directors Thursday January 25, 2024 – 11:00 am Zoom Meeting

Call to Order: 11:07 am

Roll Call: Mr. John McCormack (LRCCD/ARC), Captain Marnie Stigerts (SPD), Assistant Chief Joshua Calista (SFD) and Mr. Stephen Quinn, Executive Director

### Pledge of Allegiance:

Public Comment: None received

### **Consent Agenda**

- Approve NCRPSTA Board Meeting Action Summary December 14, 2023
- Receive Correspondence from the Sacramento Police Department appointing Deputy Chief Greg Halstead as their primary board representative and Captain Marnie Stigerts as the alternate.
- Ratify Sick Leave Policy AB 616 requires all employers to provide at least 40 hours or 5 days of sick leave per employee.

A motion to approve the consent agenda was made by Mr. McCormack, seconded by Captain Stigerts, all in favor, motion passes.

### Presentations/Discussion:

### NCRPSTA Financial Report

Board Members were provided financial reports for the period 12/31/23

### NCRPSTA Facilities Report

- Tac Village New boiler has been installed.
- B684 New LED lights have been installed on the "fire" side of building 684.
- Track Turf install has been completed, will delay the movement of the dirt until rain subsides.
- B686 East side wash pit is not draining we will be looking at options to correct the issue for now we must manually pump it out.

### **Action Items:**

No Action items.

### **Executive Director's Report/Training Report:**

- ICI Program Currently we have a 2-week Core course that ended last week, Sexual Assault
  course and an OIS Course will end tomorrow. February we will have a Sexual Assault, OIS and a
  CORE course.
- Academies Academies are all in full swing.
- Turf Project almost done with the exception of the removal of the excess dirt and drainage issues.

### NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY

Meeting Summary - JPA Board of Directors

Thursday January 25, 2024 - 11:00 am

Zoom Meeting

- ICI Program POST Budget for next fiscal year is ok for now, we will see what the final state budget looks like.
- CSI Buildings We will be working on the RFB and will publish on the Builders Exchange and the Sacramento Bee.
- The Executive PIO Course will be held in late January, we currently have 26 students.
- Modular Classrooms The dry rot mitigation bids are coming in, so far the lowest bid is \$18k.
   After the dry rot has been mitigated, we will paint them.

### **Board Member Comments and Questions:**

None received.

Meeting Adjourned: 11:22 am

Attested to:

Kelly Rowley Clerk of the B

as of 01/31/2024

# FY 23-24 REVENUE DETAIL

Contributions - Member Agencies	575,385.30	575,385,30
Interest on Investments	5,221.41	5,221.41
Classrooms, Mat Rooms, Obstacle Course, Modulars	105,320.64	
Tactical Village	30,462.72	
Range 1	21,189,42	
Range 2	365,75	
Range 3	11,993.84	
Shoothouse	9,957.50	179,289.87
Basic SWAT Course	00.000.00	
Tactical Village - TSO - ShootHouse RSO	10,970.25	105,970.25
ICI POST Contract (includes non-reimbursible students)	472,558.56	
ICI - Indirect Fees	76,478.63	549,037.19
Canteen, CC Processing Fee, MISC, Refunds and recycling	3,621,13	
Member Agency Reimbursements		
Liberty/Miwall - Brass Recycling	7,221.25	10,842.38

\$ 1,425,746.40

Statement of Activities (YTD) (Columnar, Landscape)

### As of 1/31/2024

	MEMBER AGENCY CONTRIBUTI	FACILITY USE FEES	MISC - NON GOV'T REVENUE	ICI - INDIRECT FEES	Total
evenues					
CONTRIBUTIONS, GIFTS, GRANTS	\$575,385.30				\$575,385,30
RENTS, LEASES		\$179,289.87			179,289.87
INTEREST, INVESTMENTS			\$5,221,41		5,221,41
OTHER GOV'T REVENUE			10,970.25	\$76,478.63	87,448.88
OTHER LOCAL REVENUE	480.11		10.362.27		10,842.38
Total Revenues	\$575,865.41	\$179,289.87	\$26,553.93	\$76,478.63	\$858,187.84
xpenses					
REGULAR SALARIES	\$122,537.45				¢122 527 45
WORKER'S COMPENSATION	6,774.91				\$122,537,45
ALLOCATED BENEFITS	30,722.62				6,774,91 30,722,62
NON-INSTRUCTIONAL SUPPLIES	28,799.41				28,799.41
NON-INSTRUCTIONAL PRINTING	260.56				260.56
TOOLS	2,927.73				2,927.73
TRAVEL AND CONFERENCE	151.48				151.48
DUES AND MEMBERSHIPS	1,715.00				1,715.00
INSURANCE	63,711.04				63,711.04
UTILITIES AND HOUSKEEPING SVCS	24,174.64				24,174.64
ELECTRIC	74,626.98				74,626.98
GAS	23,959,42				23,959.42
SEWER	8.589.97				8,589.97
TRASH	3,235.08				3,235.08
PEST CONTROL	1,155.00				1,155.00
JANITORIAL SERVICES	30,436.59				30,436.59
ALARM MONITORING	1,980.00				1,980.00
WATER	20,641.66				20,641.66
LANDSCAPING SVCS	15,516.92				15,516,92
REPAIRS	56,535.02				56,535.02
RENTS AND LEASES	1,208.61				1,208.61
AUDIT SERVICES	15,800.00				15,800.00
POSTAGE	812.50				812.50
OTHER OPERATIONAL EXPENSES	15,668.46				15,668.46
BLDG LEASEHOLD IMPROVEMENTS	97,170.44				97,170.44
Total Expenses	\$649,111.49	\$0.00	\$0.00	\$0.00	\$649,111.49
			REVENUE OVER	EXPENDITURES	\$209,076.35

Statement of Activities (YTD) (Columnar, Landscape)

### As of 1/31/2024

		ICI RRICULUM UPDATES	PRINCIPLED POLICING	EXECUTIVE PIO 1/29-2/1/24
<u>!evenues</u>				
OTHER GOV'T REVENUE		\$92,375.27		\$18,750.00
Total Revenues		\$92,375.27	\$0.00	\$18,750.00
xpenses				
REGULAR SALARIES		\$1,600.00	\$925.00	
NON-INSTRUCTIONAL SUPPLIES		249.12		
CONTRACTS - PERSONAL SERVICES		57,140.00	2,160.00	\$13,500.00
TRAVEL AND CONFERENCE		26,897.89	768.67	
RENTS AND LEASES		6,450.00		
POSTAGE		38,26		
Total Expenses		\$92,375,27	\$3,853.67	\$13,500.00
INDIRECT	FEES \$	17,127.58		\$5,250.00
FACIL	LITIES \$	1,375.00		

No Calif Regional Public Safety Training Statement of Activities (YTD) (Columnar, Landscape)

# As of 1/31/2024

	9/11-22/2023	BASIC SWAT 10/30-11/20/2023	BASIC SWAT 3/4- 15/2024	BASIC SWAT 4/15-26/2024	Total
<u>levenues</u>					
OTHER GOV'T REVENUE	\$28,000.00	\$30,000 00	\$27,000.00	\$10,000.00	\$95,000.00
Total Revenues	\$28,000.00	\$30,000.00	\$27,000.00	\$10,000.00	\$95,000.00
xpenses					
INSTRUCTIONAL - PRINTING	\$76.36	\$81.00			\$157.36
NON-INSTRUCTIONAL SUPPLIES	249.15	324.17	\$324.17	\$324.17	1,221.66
CONTRACTS - PERSONAL SERVICES	16,960.00	16,480.00			33,440.00
OTHER OPERATIONAL EXPENSES	1,000.00	3,000.00			4,000.00
Total Expenses	\$18,285.51	\$19,885.17	\$324.17	\$324,17	\$38,819.02
REVENUE OVER EXPENDITURES #	\$9,714.49	\$10,114.83			

Statement of Activities (YTD)

As of 1/31/2024

Revenues

 OTHER GOV'T REVENUE
 \$360,683.29

 Total Revenues
 \$360,683.29

Expenses

 REGULAR SALARIES
 \$59,565.00

 INSTRUCTIONAL - PRINTING
 526,33

 NON-INSTRUCTIONAL SUPPLIES
 8,914.43

 TOOLS
 3,720.66

 CONTRACTS - PERSONAL SERVICES
 299.049.00

 TRAVEL AND CONFERENCE
 25,711.45

 Total Expenses
 \$397,486.87

							177			
FY 23-24	RAW COST	PF	RESENTATION	SU	<b>BVENTIONS</b>	INDIRECT	FA	CILITIES	BILLED TO	TOTAL
HOMICIDE 7/10-21/2023	\$ 26,948.54	\$	26,948.54	\$		\$ 5,287.27	\$	6,490.00	\$38,725.81	\$38,725.81
CORE 7/17-28/2023	\$ 32,124.59	\$	32,124.59	\$	4 TI E	\$ 6,337.43	\$	8,295.00	\$46,757.02	\$46,757.02
OIS 8/14-18/2023	\$ 18,566.88	\$	16,966.88	\$	1,600.00	\$ 3,656.43	\$	4,950.00	\$25,573.31	\$27,173.31
HOMICIDE 8/21-9/1/2023	\$ 28,961.65	\$	28,961.65	\$		\$ 5,735.13	\$	6,490.00	\$41,186.78	\$41,186.78
OIS 9/11-15/2023	\$ 18,426.34	\$	13,626.34	\$	4,800.00	\$ 3,635.43	\$	4,950.00	\$22,211.77	\$27,011.77
HOMICIDE 9/18-29/2023	\$ 27,686.79	\$	21,986.76	\$	5,700.00	\$ 5,475.43	\$	6,490.00	\$33,952.19	\$39,652.19
OIS 10/2-6/2023	cancelled	1 97			STREET STREET	TOWN TO BEST	1997	CONTRACTOR OF	\$ -	\$ -
CORE 10/16-27/2023	\$ 33,684.97	\$	24,184.97	\$	9,500.00	\$ 6,647.83	\$	8,295.00	\$39,127.80	\$48,627.80
OIS 10/23-27/2023 - CHP	and the second	2 00	MASSES THESE					=  -	\$	\$32,000.00
SEXUAL ASSAULT 10/30-11/3/2023	\$ 15,880.27	' \$	14,080.27	\$	1,800.00	\$ 3,073.13	\$	4,100.00	\$21,253.40	\$23,053.40
HOMICIDE 10/30-11/10/2023	cancelled	3 53		15.5	MENT N	WELL TRIPLES	(int	REZEVER 10	\$ -	\$ -
CORE 11/6-17/2023	\$ 32,471.31	. \$	19,171.31	\$	13,300.00	\$ 6,437.94	\$	8,295.00	\$33,904.25	\$47,204.25
CHILD ABUSE 11/27-12/1/2023	\$ 12,870.58	\$ \$	8,870.58	\$	4,000.00	\$ 2,510.89	\$	2,750.00	\$14,131.47	\$18,131.47
OIS 11/27-12/1/2023	\$ 20,526.53	\$	18,926.53	\$	1,600.00	\$ 4,051.85	\$	4,950.00	\$27,928.38	\$29,528.38
CORE 12/4-15/2023	\$ 32,834.84	\$	13,834.84	\$	19,000.00	\$ 6,502.29	\$	8,295.00	\$28,632.13	\$47,632.13

OTHER SUBVENTIONS

\$ 59,700.00

\$ 239,683.26 \$ 121,000.00 \$ 59,351.05 \$ 74,350.00 \$ 373,384.31 \$ 466,684.31

\$18,200.00

\$179,177.47

6%

59%

35%

MEMBER AGENCIES

POST/CHP

ALL OTHERS \$107,418.51

### No Calif Regional Public Safety Training

Customer Ledger Aging By Due Date ( Summary )

Report Date: 01/31/2024

				Days P	ast Due			
		Current	1 - 30	31 - 60	61 - 90	91 - 120	121 +	
Cust ID	Name	01/31 - After	01/01 - 01/30	12/02 - 12/31	11/02 - 12/01	10/03 - 11/01	Prior - 10/02	Balance
ABC001	Dept. of Alcohol	\$1,292.50	\$660.00	\$137.50	\$0.00	\$0.00	\$0.00	\$2,090.00
AMT001	AMTRAK POLICE	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00
APD002	Albany Police Department	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
CDCR01	CDCR - OCS	\$9,500.00	\$9,500.00	\$0.00	\$0.00	\$0.00	\$3,300.00	\$22,300 00
CDCR03	CDCR-CA Correctional Center	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,800.00	\$1,800.00
CDCR07	CDCR-Office of Internal Affair	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$5,970.00	\$5,970.00
CDHCS1	DEPT OF HEALTH CARE SVCS	\$3,750.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,750.00
CHP001	CALIFORNIA HIGHWAY	\$12,600.00	\$0.00	\$0.00	\$0.00	\$1,600.00	\$0.00	\$14,200.00
CHPICI	California Highway Patrol	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.04	\$0.04
CLOT01	CALIFORNIA STATE LOTTERY	\$632.50	\$0.00	\$0.00	\$0.00	\$0.00	\$618.75	\$1,251.25
COS006	COUNTY OF SACRAMENTO	\$3,080.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,080.00
DBO001	DEPT OF FINANCIAL	\$0.00	\$0.00	\$1,900.00	\$0.00	\$0.00	\$0.00	\$1,900.00
DCA001	DEPARTMENT OF	\$756.25	\$0.00	\$206.25	\$0.00	\$0.00	\$0.00	\$962.50
DCA002	DEPARTMENT OF CANNABIS	\$0.00	\$0.00	\$1,223.84	\$0.00	\$0.00	\$0.00	\$1,223.84
DDS001	CA DEPT OF	\$3,800.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,800.00
DFG001	CA DEPT OF FISH & WILDLIFE	\$577.50	\$467.50	\$0.00	\$0.00	\$137.50	\$96.25	\$1,278.75
DMC001	DEPARTMENT OF MOTOR	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
DODIG1	Dept. of Defense Inspector Gen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)	(\$0.30)
DOJ001	Department of Justice	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00	\$100.00
DOJ002	Department of Justice	\$0.00	\$0.00	\$220.00	\$0.00	\$0.00	\$0.00	\$220.00
DOJ005	Department of Justice	\$0.00	\$0.00	\$0.00	\$0.00	\$751.17	\$0.00	\$751.17
DVA001	Department of Veterans Affairs	\$2,636.60	\$0.00	\$0.00	(\$1,000.00)	\$0.00	\$1,000.00	\$2,636.60
DVA003	Dept of Veterans Affairs OIG	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$2,030.00
FPD004	Fremont Police Department	\$2,000.00	\$0.00	\$0.00	\$0.00	\$275.00	\$0.00	\$2,000.00
FTB001	Franchise Tax Board	\$0.00	\$770.00	\$0.00	\$0.00	\$0.00	\$0.00	\$770.00
MPD002	Merced Police Department	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
MSO001	Madera Sheriff's Office	\$2,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00		\$3,000.00
NAPAPD	NAPA POLICE DEPARTMENT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00 \$0.00	\$1,000.00
NAPASO	NAPA COUNTY SHERIFF'S	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
NPD001	Novato Police Department	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00		
OLES01	OFFICE OF LAW						\$0.00	\$2,000.00
OPD002	OAKDALE POLICE	\$275.00 \$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
PCS002	Plumas Co. Sheriff	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
POST01 SAC001	COMMISSION ON P.O.S.T.	\$164,977.43	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$164,977.43
	CITY OF SACRAMENTO City of Sacramento - SFD	\$16,500.00	\$0.00	\$900.00	\$0.00	\$0.00	(\$1,500.00)	\$15,900.00
SAC002	·	\$1,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$800.00	\$2,300.00
SCS001	Solano County Sheriff Office	\$2,310.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$2,810.00
SCS002	Siskiyou County Sheriff	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
SSA001	SSA/OIG/OI	\$0.00	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$275.00
SSC001	COLUSA COUNTY SHERIFF'S	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
SSD001	Sacramento Sheriff Department	\$750.00	\$0.00	\$0.00	\$2,310.00	\$0.00	\$7,200.00	\$10,260.00
SVSP00	SALINAS VALLEY STATE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$375.00	\$375.00
TCS001	Tehama CO Sherriff's Office	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
UPPD01	Union Pacific PD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$442.20	\$442.20
USAF01	United States Air Force Base	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$3,250.00	\$3,250.00
USAF02	UNITED STATES AIR FORCE	\$55.00	\$0.00	\$110.00	\$110.00	\$110.00	\$220.00	\$605.00
USCG01	US Coast Guard	\$0.00	\$0.00	\$0.00	\$4,500.00	\$0.00	\$1,732.50	\$6,232.50
USDA03	US FOREST SERVICE - WFAP	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00
USFS01	US FOREST SERVICE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$750.00	\$750.00
VPD002	Vallejo Police Department	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00
WCPD01	WALNUT CREEK POLICE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
WLP001	Woodland Police Department	\$2,000.00	\$0.00	\$0.00	\$0.00	\$770.00	\$0.00	\$2,770.00
	TOTALS:	\$248,487.78	\$11,617.50	\$7,972.59	\$5,920.00	\$3,643.67	\$27,154.44	\$304,795.98

### Statement of Cash Flows Worksheet For the period ended 1/31/2024

		_	<u>ear to Date</u>
Cash Flows from Operating Activities			
Change in net assets			\$230,600.0
Adjustments			
(To convert net assets to cash basis)  Decrease in Current Year Receivables			\$11,441.2
Decrease in Accounts Receivable-Prior Year			\$150.0
Increase in Accounts Receivable-Prior Year			(\$642.56
Decrease in Accounts Receivable-Prior Year			\$156.2
Decrease in Accounts Receivable-Prior Year			\$500.0
Decrease in Accounts Receivable-Prior Year			\$200.0
Decrease in Accounts Receivable-Prior Year			\$100.0
Decrease in Accounts Receivable-Prior Year			\$500.0
Decrease in Accounts Receivable-Prior Year			\$431.2
Decrease in Prepaid Expenses			\$60,441.2
Decrease in Prepaid Expenses			\$75.0
Decrease in Prepaid Expenses			\$75.0
Decrease in Prepaid Expenses			\$75.0
Decrease in Prepaid Expenses			\$2,925.0
Decrease in Prepaid Expenses			\$791.3
Decrease in Prepaid Expenses			\$75.0
Decrease in Prepaid Expenses			\$75.0
Decrease in Prepaid Expenses			\$105.0
Decrease in Accounts Payable Module-Vendor			(\$11,153.2
Decrease in Accounts Payable-Prior Year			(\$12,629.3
Decrease in Accounts Payable-Prior Year			(\$1,838.8
Decrease in Accounts Payable-Prior Year			(\$753.1
Decrease in Accounts Payable-Prior Year			(\$134.2
Decrease in Accounts Payable-Prior Year			(\$31.0
Decrease in Accounts Payable-Prior Year			(\$172.0
Decrease in Accounts Payable-Prior Year			(\$173.4
Decrease in Accounts Payable-Prior Year			(\$1,050.4
Decrease in Accounts Payable-Prior Year			(\$302.6
Decrease in Accounts Payable-Prior Year			(\$427.5
Decrease in DEFERRED REVENUE			(\$1,125.0
Decrease in DEFERRED REVENUE			(\$2,000.0
Total Adjustments			\$45,682.5
Net Cash used by Operating activities			\$276,282
Cash Flows from Investing Activities			
Net Cash Used by Investing Activities			\$0.0
let Increase (Decrease) in Cash			\$276,282
Cash and Cash Equivalents at Beginning of Period			\$2.091,149
Cash and Cash Equivalents at End of Period			\$2,367,432.0
	A.A		4 000 0 00
<u> </u>	CASH IN BANK	\$	1,803,346.6
CASH IN UBS	S BANK ACCOUNT	\$	12,706.7
	INVESTMENTS	\$	551,379.2 2,367,432.6