

**NORTHERN CALIFORNIA REGIONAL PUBLIC SAFETY TRAINING AUTHORITY**

JPA Board of Directors - Agenda

Wednesday January 28, 2026 – 1:00 pm – IN PERSON

2409 Dean Street, Room 117, McClellan, CA 95652

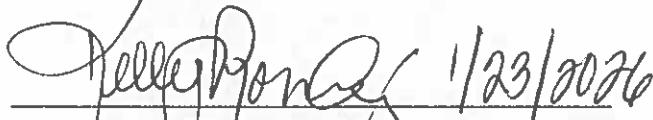
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## **PUBLIC MEETING**

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- I. Call to Order
- II. Pledge of Allegiance
- III. Public comment on agenda/non-agenda items – None scheduled
- IV. Consent Agenda
  - Approve – NCRPSTA Board Meeting Action Summary – November 18, 2025
  - Approve – NCRPSTA Facility Use Fee schedule – adding MOD C, H-1, H-2 CSI Bldg.
  - Approve – Additional 125k from reserves for the completion of Capital Improvements
- V. Presentations
  - NCRPSTA – Financials for the period ending 12/31/25
  - NCRPSTA – Aging Report for the period ending 12/31/25
  - NCRPSTA – Statement of Cash Flows for the period ending 12/31/25
    - Receive Presentation – Ms. Kelly Rowley
  - NCRPSTA Facilities Report
    - Receive Presentation – Mr. Jack Stehno
- VI. Action Items
  - None Scheduled
- VII. Executive Directors Report
- VIII. Board Member Questions and Comments
- IX. Future Agenda Items
- X. Meeting Schedule
  - NCRPSTA Inter-Agency Planning Team – February 9<sup>th</sup> & 23<sup>rd</sup>
  - NCRPSTA Board of Directors – March 25, 2026
- XI. Adjournment

Posted January 23, 2026 – 1:00 pm



1/23/2026

Kelly Rowley, Clerk of the Board

Call to Order: 1:03 pm

Roll Call: Lt. Kristi Morse (SPD), Assistant Chief Tilden Billiter (SFD), Mr. John McCormack (ARC) and Mr. Stephen Quinn, Executive Director

Pledge of Allegiance:

Public Comment: None received

Consent Agenda

- Approve – NCRPSTA Board Meeting Action Summary – July 23, 2025
- Receive – Correspondence from the Sacramento Fire Department appointing Deputy Chief Tilden Billiter as the primary board representative, Deputy Chief Michael Taylor and Assistant Chief Josh Calista will serve as alternates.
- Receive – Correspondence from the Sacramento Police Department appointing Deputy Chief Zack Bales as the primary board representative, Lt. Kristen Morse and Captain Vance Chandler will serve as alternates.
- Receive – Final Audit FY 2024-2025
- Ratify – Action taken to “write-off” uncollectible invoices in the amount of \$4,225.04.

A motion to approve the consent agenda was made by Dean McCormack, seconded by Deputy Chief Billiter. All in favor, motion passes.

Presentations/Discussion:

NCRPSTA Financial Report

- Board Members were provided financial reports for the period 10/31/2025. (listed as 8/30/25 on agenda)

NCRPSTA FY 2024-2025 Audit Report

- Mr. James Marta presented the Board with the results of the FY 24-25 Final Audit. There were no findings, and our financial were presented “fairly, in all material respects”.

NCRPSTA Facilities report

- B686 – Water Leak – “On Demand” hot water heater failed, caused a flood in SPD office and hallways. We had to test for asbestos, prior to any repairs. Extensive sheetrock and carpet damage. In process of making repairs. New carpet has been installed in SPD Academy office and room 124.
- Range – Range 1 and 3 have been mined for lead. The rubber bark has been replaced.
- MOD H – is now two separate rooms, because of this the HVAC had to be re-configured.
- MODS – new roofs are being installed, currently MOD B roof is completed, they are working on MOD H now.
- East Sacramento Rotary Club – donated 12k to have electric installed to the K-9 Tac House.

Action Items:

None Scheduled

Meeting Summary - JPA Board of Directors  
Wednesday November 18, 2025 – 1:00 pm

Executive Director's Report/Training Report:

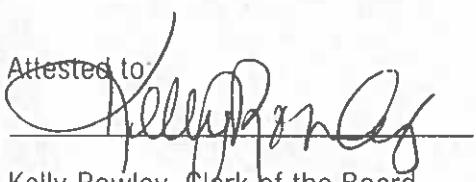
- MOD B re-model is complete. There are now three rooms to serve as crime scene scenario space.
- ICI Courses – we have presented two CORE courses, two Homicide courses, two Basic SWAT courses and one Sex Assault course. In December we have a CORE course and OIS course planned.
- Principled Policing – this month we had a Principled Policing course in Vallejo and an additional course planned for early December.
- MOD C – it has taken one year to get through the permit process with the County of Sacramento. Due to the slope of the area, it will require additional ramping to be ADA compliant.
- POST – POST has asked us to deliver more ICI courses. We are on track to present three additional courses.
- Sig Sauer P320 – We received a public records request for Sig Sauer. Mr. Jeff Bagnell is assisting us with the request.

Board Member Comments and Questions:

None received.

Meeting Adjourned: 1:56 pm

Attested to



Kelly Rowley, Clerk of the Board

# NCRPSTA



## FACILITY USE FEES

### Live-fire Shoothouse

\$550.00 - 8 hours, \$275.00 - 4 hours

### Tactical Village

\$770.00 - 8 hours, \$385.00 - 4 hours

*\*\*Pricing for Shoothouse & Tactical Village includes Safety Officer\*\**

### Track/Obstacle Course/Weight Room

Hourly - \$55.00

### Mat Rooms

(8 hours)

Small Mat Room \$330.00

Large Mat Room \$440.00

### Classrooms

(8 hours)

Room 100 - \$220.00 Room 111 - \$440.00 Room 117 - \$192.50

Room 124 - \$440.00 Room 130 - \$275.00 Room 136 - \$440.00

Room 137 - \$440.00 Room 139 - \$550.00

Room 149 - \$550.00 Traffic Scenario Area - \$300.00

MOD A - \$440.00 MOD C - \$550.00 MOD I - \$440.00

MOD H-1 - \$250.00 MOD H-2 - \$250.00

MOD B - Scenario Building - \$500.00

### K-9 Area

Call for pricing

### JPA Small Arms Range Complex

Range 1	Range 2 (Shot Gun Only)	Range 3
\$550.00 - 8 hours	\$385.00 - 8 hours	\$632.50 - 8 hours
\$275.00 - 4 hours	\$192.50 - 4 hours	\$316.25 - 4 hours

*\*\*We reserve the right to change/cancel reservations, based on operational need\*\**

Effective 7/1/2023

For scheduling and availability of facilities please contact Kelly Rowley [rowleyk@arc.losrios.edu](mailto:rowleyk@arc.losrios.edu)

To view availability visit us online at [www.ncrpsta.com](http://www.ncrpsta.com)

CAPITAL IMPROVEMENT PLAN			
	Plan	Actual	Remaining
Re-hab MODS	\$ 100,000.00	\$ 92,356.13	
Awnings	\$ -	\$ 17,705.34	\$ 17,705.34
Lead Mining	\$ 20,000.00	\$ 15,018.08	
MOD Roofs	\$ -	\$ 74,000.00	
Carpet	\$ 35,000.00	\$ 20,352.20	\$ 20,000.00
Painting	\$ 45,000.00	\$ -	\$ 45,000.00
Asphalt	\$ 50,000.00	\$ -	
TV Men's room	\$ 50,000.00	\$ -	
MOD C - Change Order		\$ -	\$ 4,409.81
County Fees & MISC.		\$ 42,918.58	\$ 10,000.00
IT Infrastructure		\$ -	\$ 32,000.00
MOD C AV		\$ -	\$ 16,000.00
	\$ 300,000.00	\$ 262,350.33	\$ 145,115.15

50%

**FY 25-26 REVENUE DETAIL**

Contributions - Member Agencies	383,590.20	383,590.20
Interest on Investments	27,205.75	27,205.75
Classrooms, Mat Rooms, Obstacle Course, Modulars	119,078.75	119,078.75
Tactical Village	19,703.75	19,703.75
Range 1	18,975.00	18,975.00
Range 2	866.26	866.26
Range 3	11,542.73	11,542.73
Shoothouse	10,319.38	10,319.38
Basic SWAT Course	78,000.00	78,000.00
Tactical Village - TSO - ShootHouse RSO	6,407.50	6,407.50
CI POST Contract (includes non reimbursable students)	297,767.04	297,767.04
CI - Indirect Fees	49,242.09	49,242.09
Canteen, CC Processing Fee, MISC, Refunds and recycling	969.34	969.34
Member Agency Reimbursements	8,456.25	8,456.25
Liberty/Miwaii - Brass Recycling	9,425.59	9,425.59
		<u><u>\$ 1,032,124.04</u></u>

**No Calif Regional Public Safety Training**  
**Statement of Activities (YTD) (Columnar, Landscape)**

As of 12/31/2025

	MEMBER AGENCY CONTRIBUTIONS	FACILITY USE FEES	MISC - NON GOV'T REVENUE	ICI - INDIRECT FEES	Total
<b>Revenues</b>					
CONTRIBUTIONS, GIFTS, GRANTS	\$383,590.20				\$383,590.20
RENTS, LEASES		\$160,782.12			160,782.12
INTEREST, INVESTMENTS			\$27,705.75		27,705.75
OTHER GOV'T REVENUE			6,407.50	\$49,242.09	55,649.59
OTHER LOCAL REVENUE			9,425.59		9,425.59
Total Revenues	\$383,590.20	\$160,782.12	\$43,538.84	\$49,242.09	\$637,153.25
		ALLOCATED TO CAPITAL IMPROVEMENT BUDGET			(\$135,404.31)
					\$501,748.94

**Expenses**

REGULAR SALARIES	\$107,946.35				\$107,946.35
WORKER'S COMPENSATION	11,708.81				11,708.81
ALLOCATED BENEFITS	21,228.03				21,228.03
NON-INSTRUCTIONAL SUPPLIES	36,160.26				36,160.26
NON-INSTRUCTIONAL PRINTING	332.78				332.78
TOOLS	2,153.15				2,153.15
CONTRACTS - PERSONAL SERVICES	2,990.00				2,990.00
TRAVEL AND CONFERENCE	598.57				598.57
DUES AND MEMBERSHIPS	1,872.00				1,872.00
INSURANCE	60,263.61				60,263.61
UTILITIES AND HOUSEKEEPING SVCS	3,705.95				3,705.95
ELECTRIC	74,610.41				74,610.41
GAS	17,266.44				17,266.44
SEWER	7,604.70				7,604.70
TRASH	3,949.42				3,949.42
PEST CONTROL	825.00				825.00
JANITORIAL SERVICES	29,171.52				29,171.52
ALARM MONITORING	2,160.00				2,160.00
WATER	18,869.50				18,869.50
LANDSCAPING SVCS	14,782.50				14,782.50
REPAIRS	57,123.93				57,123.93
RENTS AND LEASES	1,488.07				1,488.07
AUDIT SERVICES	25,000.00				25,000.00
OTHER OPERATIONAL EXPENSES	12,431.75				12,431.75
Total Expenses	\$514,242.75	\$0.00	\$0.00	\$0.00	\$514,242.75

REVENUE OVER EXPENDITURES (\$12,493.81)

No Calif Regional Public Safety Training  
Statement of Activities (YTD) (Columnar, Landscape)

As of 12/31/2025 - CAPITAL IMPROVEMENT PROJECTS

MEMBER AGENCY CONTRIBUTIONS	Total
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Revenues

CONTRIBUTIONS, GIFTS, GRANTS	\$135,404.31	\$135,404.31
Total Revenues	<hr/>	\$135,404.31
		FROM RESERVES
		\$164,595.69
		<hr/>
		\$300,000.00

Expenses

BLDG LEASEHOLD IMPROVEMENTS	252,306.11	252,306.11
EQUIPMENT - CAPITALIZED	9,135.00	9,135.00
Total Expenses	<hr/>	\$261,441.11

MODULAR RE-HAB PROJECT	\$	92,356.13
CARPET ROOM 144, 124	\$	20,352.20
RANGE LEAD MINING & BARK	\$	15,018.08
MOD C FEES	\$	42,009.36
MODULAR ROOFS - A, B, H, I	\$	74,000.00
AWNINGS	\$	17,705.34
	<hr/>	\$ 261,441.11

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**No Calif Regional Public Safety Training**  
**Statement of Activities (YTD) (Columnar, Landscape)**

As of 12/31/2025

	BASIC SWAT 10/6-	BASIC SWAT 11/3-14/2025	SWAT TEAM LEADER 11/17- 21/2025	BASIC SWAT 1/12-23/2026	BASIC SWAT 4/20-5/1/2026	Total
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**Revenues**

OTHER GOVT REVENUE	\$25,000.00	\$30,000.00	\$9,000.00	\$3,000.00	\$11,000.00	\$78,000.00
Total Revenues	<u>\$25,000.00</u>	<u>\$30,000.00</u>	<u>\$9,000.00</u>	<u>\$3,000.00</u>	<u>\$11,000.00</u>	<u>\$78,000.00</u>

**Expenses**

INSTRUCTIONAL - PRINTING	\$104.85	\$104.92	\$181.82			\$391.59
NON-INSTRUCTIONAL SUPPLIES	449.90	442.50	185.68	\$442.50	\$442.49	1,963.07
CONTRACTS - PERSONAL SERVICES	16,960.00	16,960.00	5,600.00			39,520.00
OTHER OPERATIONAL EXPENSES	1,000.00					1,000.00
Total Expenses	<u>\$18,514.75</u>	<u>\$17,507.42</u>	<u>\$5,967.50</u>	<u>\$442.50</u>	<u>\$442.49</u>	<u>\$42,874.66</u>
REVENUE OVER EXPENDITURES	\$6,485.25	\$12,492.58	\$3,032.50	CANCELLED	UPCOMING	\$35,125.34

## No Calif Regional Public Safety Training Statement of Activities (YTD)

As of 12/31/2025 - ICI PROGRAM

### Revenues

OTHER GOVT REVENUE	\$316,970.79
Total Revenues	\$316,970.79

## Expenses

REGULAR SALARIES	\$48,465.00
INSTRUCTIONAL - PRINTING	737.77
NON-INSTRUCTIONAL SUPPLIES	6,105.63
TOOLS	4,433.96
CONTRACTS - PERSONAL SERVICES	263,161.25
TRAVEL AND CONFERENCE	22,779.48
<b>Total Expenses</b>	<b>\$345,683.09</b>

SALARY REIMBURSEMENTS	\$ 48,465 00
FACILITY USE FEES	\$ 81,795 00
INDIRECT FEES	\$ 49,242 09
	\$ 179,502 09

No Calif Regional Public Safety Training  
Statement of Activities (YTD) (Columnar, Landscape)

As of 12/31/2025 - PRINCIPLED POLICING

	PRINCIPLED POLICING	PRINCIPLED POLICING	PRINCIPLED POLICING	PRINCIPLED POLICING	Total
<u>Revenues</u>					
Total Revenues	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<u>Expenses</u>					
REGULAR SALARIES	\$615.00	\$615.00	\$615.00	\$615.00	\$2,460.00
NON-INSTRUCTIONAL SUPPLIES		21.38			21.38
CONTRACTS - PERSONAL SERVICES	720.00	1,440.00	1,440.00	1,440.00	5,040.00
TRAVEL AND CONFERENCE	425.65	686.01	621.20	1,426.40	3,159.26
Total Expenses	\$1,760.65	\$2,762.39	\$2,676.20	\$3,481.40	\$10,680.64

**INO Cali Regional Public Safety Training**  
**Customer Ledger Aging By Due Date ( Summary )**

15

Report Date: 12/31/2025

Cust ID	Name	Days Past Due						Balance
		Current	1 - 30	31 - 60	61 - 90	91 - 120	121 +	
ABC001	Dept. of Alcohol	\$632.50	\$355.82	\$206.25	\$0.00	\$0.00	\$0.00	\$1,194.57
AUPD001	AUBURN POLICE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
BPDP001	Berkeley Police Department	\$0.00	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
BPPD001	BALDWIN PARK POLICE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
CARDA1	CARDA	\$385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$385.00
CDCR01	CDCR - OCS	\$10,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$10,500.00
CHP001	CALIFORNIA HIGHWAY	\$11,100.00	\$0.00	\$0.00	\$6,300.00	\$0.00	\$0.00	\$17,400.00
DCA001	DEPARTMENT OF	\$1,113.75	\$715.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,828.75
DMC001	DEPARTMENT OF MOTOR	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
DODIG1	Dept. of Defense Inspector Gen	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	(\$0.30)	(\$0.30)
DOJ003	CA DEPARTMENT OF	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	\$275.00
DTSC01	DEPT OF TOXIC SUB.	\$0.00	\$206.25	\$0.00	\$0.00	\$0.00	\$0.00	\$206.25
DVA001	Department of Veterans Affairs	\$220.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$220.00
FDICOIG	FDIC - OIG	\$206.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$206.25
FPD004	Fremont Police Department	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
FWS001	US Fish & Wildlife Services	\$0.00	\$632.50	\$0.00	\$0.00	\$0.00	\$0.00	\$632.50
HPD001	Hanford Police Department	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
IRS001	INTERNAL REVENUE	\$1,883.75	\$343.75	\$0.00	\$343.75	\$343.75	\$343.75	\$3,258.75
LCS001	Lassen CO Sheriff	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
MCSO001	MONTEREY CO SHERIFF'S	\$0.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00
MOD001	MODOC COUNTY SHERIFF'S	\$2,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00
OLES01	OFFICE OF LAW	\$0.00	\$275.00	\$0.00	\$0.00	\$275.00	\$275.00	\$825.00
PAPD01	PALO ALTO POLICE	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00
POST01	COMMISSION ON P.O.S.T.	\$48,483.92	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$48,483.92
RCPD01	REDWOOD CITY POLICE	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00
RICHPD001	RICHMOND POLICE	\$0.00	\$0.00	\$0.00	\$770.00	\$0.00	\$0.00	\$770.00
SAC001	CITY OF SACRAMENTO	\$0.00	\$0.00	\$450.00	\$550.00	\$0.00	\$0.00	\$1,000.00
SAC002	City of Sacramento - SFD	\$220.00	\$110.00	\$220.00	\$62,736.70	\$0.00	\$0.10	\$63,286.80
SAN001	Santa Rosa Police Department	\$0.00	\$0.00	\$0.00	\$1,155.00	\$0.00	\$0.00	\$1,155.00
SBA001	SMALL BUSINESS ADMIN -	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00	\$165.00
SCS001	Solano County Sheriff Office	\$550.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$550.00
SSD001	SACRAMENTO CO. SHERIFF'S	\$0.00	\$4,180.00	\$0.00	\$0.00	\$0.00	\$4,111.25	\$8,291.25
TRPD01	TWIN RIVERS USD	\$275.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00
USAF02	UNITED STATES AIR FORCE	\$55.00	\$55.00	\$0.00	\$55.00	\$0.00	\$0.00	\$165.00
USCG01	US Coast Guard	\$4,500.00	\$0.00	\$0.00	\$0.00	\$0.00	\$4,500.00	\$9,000.00
USFS01	US FOREST SERVICE	\$0.00	\$0.00	\$2,000.70	\$0.00	\$0.00	\$165.00	\$2,165.70
YUB001	YUBA COUNTY SHERIFF'S	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$0.00	\$450.00
YUBA02	YUBA CITY POLICE DEPARTMENT	\$1,000.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00

TOTALS:      **\$90,675.17**      **\$7,148.32**      **\$6,776.95**      **\$71,910.45**      **\$618.75**      **\$9,834.80**      **\$186,964.44**

PERCENTAGES:      48.50%      3.82%      3.62%      38.46%      0.33%      5.26%      100.00%

<b>MEMBER AGENCIES</b>	<b>\$64,286.80</b>	<b>34%</b>
<b>POST/CHP</b>	<b>\$65,883.92</b>	<b>35%</b>
<b>ALL OTHERS</b>	<b>\$56,793.72</b>	<b>30%</b>

## No Calif Regional Public Safety Training

## Statement of Cash Flows Worksheet

For the period ended 12/31/2025

Year to DateCash Flows from Operating Activities

Change in net assets	(\$142,798.21)
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Adjustments

(To convert net assets to cash basis)	
Increase in Current Year Receivables	(\$14,835.87)
Decrease in Prepaid Expenses	\$57,361.25
Decrease in Accounts Payable-Prior Year	(\$48,998.33)
Increase in Accounts Payable Module-Vendor	\$47,011.38
Decrease in DEFERRED REVENUE	(\$3,665.00)
<b>Total Adjustments</b>	<b>\$36,873.43</b>

Net Cash used by Operating activities	(\$105,924.78)
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Cash Flows from Investing Activities

Net Cash Used by Investing Activities	\$0.00
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Net Increase (Decrease) in CashCash and Cash Equivalents at Beginning of PeriodCash and Cash Equivalents at End of Period

CASH IN FIRST NORTHERN BANK CHECKING	\$ 422,103.86
CASH IN FIRST NORTHERN BANK MONEY MARKET	\$ 1,285,682.67
CASH IN UBS ACCOUNT	\$ 13,104.11
UBS INVESTMENT ACCOUNT	\$ 600,062.16
	<hr/>
	\$ 2,320,952.80